



Toppesfield Parish Council

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30th March 2017

Toppesfield Parish Councillors

You are hereby summoned to the Parish Council meeting of Toppesfield Parish Council to be held on

Thursday 6th April 2017 at 7.30pm at Toppesfield Village Hall.

Kaaren Berry

Clerk to Toppesfield Parish Council

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AGENDA

- 17/53. Attendance and Apologies for absence**
- 17/54. Declaration of Members' interests in agenda items**
[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]
- 17/55. Open Session – opportunity for members of the Parish to address the Parish Council.**
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- 17/56. Minutes of the last Parish Council Meeting (previously circulated)**
- 17/57. Matters Arising from last meeting - not dealt with below**
- 17/58. Actions from previous meeting:**
17/58.1 Councillor Andrew Bull to follow up position of works for the Gainsford End pump with Councillor Dave Dyson.
- 17/59. Internal Practices and management for the Parish Council:**
17/59.1 Community Governance review for Braintree District Council
- 17/60. Correspondence Received:**
17/60.1 Toppesfield Village Hall Committee – re the Parish Council's letter of the 8th March 2017.
17/60.2 J Stafford-Baker re land to the rear of 1 & 2 Except Cottages, 8 Stambourne Road.
17/60.3 Essex County Council – Bus Passenger News for March/April 2017.
17/60.4 SLCC – Clerks Magazine & Clerk & Council Direct Magazine – March issues received..
17/60.5 BDVSA – e-bulletin, EALC – Legal Newsletter – circulated to all Councillors
17/60.6 Support the NHS, Halstead – Government's Sustainability and Transformation Plans (STP's)
17/60.7 Essex County Council – election of County Councillors – 4th May 2017.
17/60.8 Leanne Houghton – John Muir Award

- 17/61. Financial Accounts:**
 17/61.1 To receive the Clerk's Report indicating receipts and payments requiring approval
 17/61.2 Insurance for the Pavilion proposal
 17/61.3 E.on – new price plan as current plan ends on 30 May 2017.
 17/61.4 Quote for weed killing in the car park, Park Lane.
 17/61.5 Annual Return for year ending 31st March 2017.
 17/61.6 Quotations for works – keeping within the guidelines [PT]

- 17/62. Highways:**
 17/62.1 Footpath 51 diversion
 17/62.2 Various road closures

17/63. Planning:

| Application no: | Description | Location | Action |
|-----------------|---|---|---|
| 17/00458/FUL | Demolition of outbuilding and erection of garages and store and facilities for agricultural enterprise including ancillary works. | Bradfields, Harrow Hill Toppesfield Essex CO9 4LX | Comments required by 17 th April 2017 |

- 17/64 Parish Council Goal – ‘Love where you live’**
 17/64.1 Neighbourhood Watch Programme Update [AP]
 17/64.2 Feedback from Community Tidy Up Event [AB]
 17/64.3 Cleaning of the War Memorial [MJ]
 17/64.4 Grass cutting on the land behind the Green Man. [MJ]
 17/64.5 Community Payback Team – Report on March/Proposed Plan for April [PT]
 17/64.6 RoSPA inspections due in May for Toppesfield and Gainsford End Playing Fields [KB]

- 17/65. Parish Council Goal – ‘Bringing the Community Together’**
 17/65.1 Detailed plans and costings for Cricket Club Storage Facility proposal [PT]
 17/65.2 Proposed Christmas Lunch planning for our older residents [AP]
 17/65.3 Heating way oil fired digital programmed radiators [PT]
 17/65.4 Confirmation of Village Hall Committee request for funds to repair windows and doors [DD]
 17/65.5 Confirmation of Village Hall Committee decision on trade waste collection [DD]
 17/65.6 Update on Little Chestnuts Pre-School activities for March 2017 [AC]
 17/65.7 Update on Golden Chestnuts activities for March 2017 [DD]
 17/65.8 Update on St. Margaret's School activities for March 2017 [AC]
 17/65.9 Update on Community Broadband Review Project [AB]
 17/65.10 Update on Web Site refresh [AB]
 17/65.11 Proposal for Parish Council ‘Pop Up Café’ on Saturdays. [AB]

- 17/66 Parish Council Goal – ‘Protecting our Heritage and Planning for the Future’**
 17/66.1 Plan to replace Chestnut Tree in front of Chestnut House, The Street in line with TPO guidelines [AB]
 17/66.2 Plan for fencing in newly purchased Parish Council land located behind The Green Man (AP)
 17/66.3 Update on Toppesfield Sign repair proposal, The Causeway. (PT)

- 17/67 Recommendations from investigation of a complaint from Little Chestnuts Pre-School regarding Village Hall**
 17/67.1 Update [AB]

- 17/68. Information exchange / February's Parish Surgery / Items for the next agenda**
 17/68.1 Councillor Paul Thompson to feedback information from the last surgery and Councillor required for the Parish Surgery on 6th May 2017.

- 17/69. Date of the next meeting:**
 The Annual Parish Council Meeting is proposed to be held on 11th May 2017 at 7.30pm at Toppesfield Village Hall with the Annual Parish Meeting on the 27th April 2017.

17/70. Close