



Toppesfield Parish Council

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22nd July 2018

Toppesfield Parish Councillors

You are hereby summoned to the Parish Council meeting of Toppesfield Parish Council to be held on

Thursday 2nd August 2018 at 7.30pm at Toppesfield Village Hall.

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Clerk to Toppesfield Parish Council

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AGENDA

18/130. Attendance and Apologies for absence

18/131. Declaration of Members' interests in agenda items

[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]

18/132. Open Session – opportunity for members of the Parish to address the Parish Council.

18/133. Minutes of the last Parish Council Meeting

(previously circulated)

18/134. Matters Arising not on the agenda – for report only

18/135. Jan Stobart – RCCE – Talk re producing a Neighbourhood Plan

18/135.1 Consideration for the Parish Council to produce a Neighbourhood Plan

18/136. Actions from previous meeting:

18/136.1 Update on purchase of new bench (Thelma Bond) (AB)

18/136.2 Update on acquisition & installing new litter bin for Toppesfield Playing Field (AP)

18/136.3 Contact Essex County Council re footpath along Church Lane (KB)

18/136.4 Check insurance policy re land behind the Green Man and extra play equipment (KB)

18/136.5 Response to Village Hall Management Committee re their request for £5000 towards a project of the Parish Councils choice for the village hall.

18/136.6 Research costs and types of play equipment for older children (PT)

18/137. Internal Practices and management for the Parish Council:

18/137.1 NALC – LO1 – Financial assistance to the Church.

18/138. Correspondence Received:

- 18/138.1 Essex Parish Partnership – Making the Links, EALC Legal and County Updates – circulated to all Councillors prior to meeting.
- 18/138.2 RCCE – Invitation to a Community Led Housing Event being held in Ely on Wednesday 8th August.2018 received.
- 18/138.3 Community Heartbeat Trust – request to keep the kiosk which houses the defib is kept clean.
- 18/138.4 Essex County Council – following last month Superfast Essex events about the Phase 3 broadband rollout planned in the Central North area of Essex which is going to bring superfast broadband to more than 3,700 homes and businesses. You may have seen Gigaclear surveying your area already and physical work has now started in some communities. The entire rollout will be ongoing through to December 2019. The full rollout schedule is available at: www.gigaclear.com/superfast-essex-rollout-schedule.
- 18/138.5 Braintree & Uttlesford Community Policing Team - seeking interest to hold a 'Preventing Fraud how to spot it event'.
- 18/138.6 RCCE – Annual review publication received.
- 18/138.7 Correspondence received relating to Park Lane Car Park

18/139. Financial Accounts:

- 18/139.1 To receive the Clerk's Report indicating receipts and payments requiring approval
- 18/139.2 Grant request for Churchyard grass cutting and general upkeep.
- 18/139.3 Quote for works to the cherry trees along The Causeway

18/140. Highways:

- 18/140.1 Footpath along Church Lane – Reference no. 2579898
- 18/140.2 Gainsford End pump update (AP)
- 18/140.3 Park Lane Car Park

18/141. Planning:

18/141.1

Application No:	Description	Address	Action
18/01052/FUL	Erection of conservatory to rear	15 Church Lane Toppesfield Essex CO9 4DS	Comments to Braintree District Council by 14 th August 2018
18/01356/FUL	Erection of front and side extensions and associated internal alterations	Paps, Harrow Hill Toppesfield Essex CO9 4LX	Comments to Braintree District Council by 23 rd August 2018

18/142. Toppesfield Village Hall

- 18/142.1 Update from Village Hall Management Committee (LB)

18/143 Playing Fields & The Dick Ruggles Pavilion

- 18/143.1 Update on Playing Fields User Group. (AB)
- 18/143.2 Update on purchase and installation of new rocker play equipment. (PT)
- 18/143.3 Community Payback update on activities carried out/proposed activities. (PT)

18/144 Communications

- 18/144.1 Update on Communications Plan for the Community (AB)
- 18/144.2 Parish Council website review (KB)

18/145. Information exchange / Parish Surgery / Items for the next agenda**18/146. Date of the next meeting:**

The next Parish Council Meeting is proposed to be held on 6th September 2018 at 7.30pm at Toppesfield Village Hall.

