



# Toppesfield Parish Council

Clerk to the Council:

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29<sup>th</sup> July 2016

Toppesfield Parish Councillors

You are hereby summoned to the Parish Council meeting of Toppesfield Parish Council to be held on

**Thursday 4<sup>th</sup> August 2016 at 8.00 pm at Toppesfield Village Hall.**

Kaaren Berry

Clerk to Toppesfield Parish Council

*Kaaren Berry*

## **AGENDA**

**16/175. Attendance and Apologies for absence**

**16/176. Declaration of Members' interests in agenda items**

*[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]*

**16/177. Open Session** – opportunity for members of the Parish to address the Parish Council.

**16/178. Minutes of the last Parish Council Meeting and Annual Parish Meeting** (*previously circulated*)

**16/179. Matters Arising from last meeting** - not dealt with below

**16/180. Actions from previous meeting:**

16/180.1 Councillor Alan Preston to speak to a Gainsford End resident to see if they are willing to cut the grass around the noticeboard.

16/180.2 Councillor Andrew Bull to look at the 'the graveyard' in Gainsford End re the amount of sheds placed there.

16/180.3 Kaaren Berry to contact Braintree District Council re Regularisation Certificate and Section 106.

16/180.4 Kaaren Berry to seek the rebuild cost of the pavilion and inform the insurance company.

16/180.5 Councillor Andrew Bull to check availability of Belchamp St Paul's community hall for an offsite planning session on 16<sup>th</sup> July 2016.

16/180.6 Kaaren Berry to contact Highways re the flooding issues along the Great Yeldham Road and outside the barns at the Green Man.

16/180.7 Kaaren Berry to contact Highways re the hedge opposite the church to cut it back from the road.

**16/181. Internal Practices and management for the Parish Council:**

16/181.1 Proposed date for 'off site' planning session for the Parish Council in August/September to set strategy and plans for 2020.

**16/182. Correspondence Received:**

- 16/182.1 Letters of congratulations for being awarded 1<sup>st</sup> Prize for Essex Village of the Year 2016.
- 16/182.2 RCCE – Annual Review 2015 – 2016 and list of Village of the Year Winners
- 16/182.3 EALC – updates and legal updates & BDVSA e-bulletin – previously circulated to all councillors.
- 16/182.4 HAGS play equipment community offers flyer.
- 16/182.6 Environment Agency – Communities at risk of flooding pilot project – data collection.
- 16/182.7 Network Rail - Autumn and Winter Engineering
- 16/182.8 BALC AGM minutes received
- 16/182.9 Essex County Council – Superfast Essex Countywide Parish Engagement Event presentation slides from the meeting on Wednesday 13<sup>th</sup> July 2016 available on request.
- 16/182.10 Braintree District Council – Emergency Planning information updates required.

**16/183. Financial Accounts:**

- 16/183.1 To receive the Clerk's Report indicating receipts and payments requiring approval
- 16/183.2 Suggestions on how to spend the £650 prize for the RCCE Village of the Year Competition

**16/184. Highways:**

Highways England - Works to improve A12 Witham

**16/185. Planning:**

**16/186. Land to the rear of The Green Man Public House**

16/163.1 Update

**16/187. Engagement with Toppesfield Community Pub Ltd (TCP)**

Update from TCP

**16/188. Parish Plan Portfolio: Ecology & Environment**

Update: Councillor Mike James

**16/189. Parish Plan Portfolio: Social and Community**

- 16/189.1 Update: Councillor Dave Dyson & Councillor Linda Bowen
- 16/189.2 Neighbourhood Watch

**16/190. Parish Plan Portfolio: Communications and Transport**

Update: Councillor Andrew Bull

**16/191. Parish Plan Portfolio: Economy and Employment**

- 16/191.1 Looking after the area at the village sign and notice board in Gainsford End. (AP)
- 16/191.2 Attention to bench and notice board to same. (AP)

**16/192. Parish Plan Portfolio: Youth**

Update: Councillor Andrea Chinery

**16/193. Parish Plan Portfolio: Leisure & Recreation**

- 16/193.1 Discussion/Decision re storage solutions of the Toppesfield Cricket Club mover and equipment. Quotes for options to be considered.
- 16/193.2 Fund raising for a toilet and tables for the pavilion.

**16/194. Parish Surgery:**

The next Parish Surgery will be held on 6<sup>th</sup> August 2016 from 10.30am – 12.30pm in the Village Hall.

**16/195. Any Other Business:**

*To discuss any other business / items for the next agenda*

**16/196. Date of the next meeting:**

The next Parish Council Meeting is scheduled for 1<sup>st</sup> September 2016 at 8pm at Toppesfield Village Hall.

**16/197. Close**