
Toppesfield and Gainsford End Parish Council Meeting

To be held on 2nd February 2012 at 8pm

At Toppesfield Village Hall

1. Attendance and Apologies for absence

2. Open Session - opportunity for members of the Parish to address the Parish Council.

3. Village Plan Update

4. Approval of the previous minutes

5. Matters Arising from last meeting

To consider any matter arising from the minutes which do not appear elsewhere on the agenda.

6. Actions from previous meeting:

- Peter Moore to chase up Highways regarding Mallows Lane.
- Peter Moore to raise the question of 'good practice' regarding the barb wire with Janet Hill.
- Peter Moore to arrange for maintenance areas to be identified within the parish and the salting of identified areas.
- Clare Condie to speak to Paul Thompson regarding 'No Fly Tipping' signs for the allotment's.
- Kaaren Berry to speak to Andrew re follow up of P. Chinery's report of areas cut.
- Kaaren Berry to follow up the bursary scheme for the Clerks Qualification.
- Kaaren Berry and Alan Collard to identify bench and confirm engraving.
- Alan Collard to speak to an identified parishioner regarding the P3 scheme.
- Kaaren Berry to draft letter to St Margaret's School.

7. Planning Issues

12/00019/TPOCON - St Margarets C Of E Primary School - Tree works.

8. Transport / Highways Issues

9. Recreational Areas

Update on progression

10. Financial Accounts

- To receive the Clerk's Report indicating receipts and payments requiring approval.
- Proposal to approve the purchase of a memorial bench for Dick Ruggles.
- Financial reporting of actual spend vs. budget.
- Grant Application from St. Margaret's School re tree works.
- Precept figures from BDC

11. Correspondence

- RoSPA - changing ways of supplying reports - would we like ours online or a hardcopy.
- Glasdon products - Street furniture brochure.
- Essex County Council - Bus Passenger News - no changes from Toppesfield

- Clerks and Councils Direct - January 2012
- Braintree District Council - Activity Days
- EALC - county update and upcoming training days.
- BDC - Site Allocations Development Plan Document - minutes of meeting held on 7th December 2011 are now on line:
<http://www.braintree.gov.uk/Braintree/councildemocracy/committees/Local+Development+Framework+Panel/7th+December+2011.htm>
- Braintree District Core Strategy - full reference copy.
- National Grid - Environmental Baseline information for Route Corridor 2.

12. Any Other Business

To consider any other business -

- Parish Council - Goals and Ways of Working.
- Village Diamond Jubilee Celebrations Update and Request for Sponsorship.
- Welcome Pack update.

13. Date of the next meeting

14. Close