



Toppesfield Parish Council

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27th January 2017

Toppesfield Parish Councillors

You are hereby summoned to the Parish Council meeting of Toppesfield Parish Council to be held on

Thursday 2nd February 2017 at 7.30pm at Toppesfield Village Hall.

Kaaren Berry

Clerk to Toppesfield Parish Council

KaarenBerry

AGENDA

- 17/18. Attendance and Apologies for absence**
- 17/19. Declaration of Members' interests in agenda items**
[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]
- 17/20. Open Session – opportunity for members of the Parish to address the Parish Council.**
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- 17/21. Minutes of the last Parish Council Meeting** (*previously circulated*)
- 17/22. Matters Arising from last meeting - not dealt with below**
- 17/23. Actions from previous meeting:**
- 17/23.1 Kaaren Berry to follow up with Community Heartbeat Trust re adoption of the Toppesfield Phone Box.
- 17/23.2 Kaaren Berry to follow up with a resident of Camoise Close re footpath 51.
- 17/23.3 Councillor Dave Dyson to follow up re position of the works to the Gainsford End Pump project.
- 17/23.4 Councillor Alan Preston to enquire as to works and cost for housing of the Gainsford End Pump.
- 17/23.5 Councillor Andrew Bull to amend and re-issue the proposed manifesto for our older residents.
- 17/23.6 Councillor Paul Thompson to seek quote for modifying the breeze block structure.
- 17/24. Internal Practices and management for the Parish Council:**
- 17/25. Correspondence Received:**
- 17/25.1 EALC – Saturday Morning Councillor briefings. 'Taster' days for full courses.
- 17/25.2 Essex County Council – 'Culture in Essex - small grants scheme' open for applications.
- 17/25.3 Police and Crime Commissioners 'Outstanding Contribution to Community Safety Awards' – nominations deadline is 20th February 2017. Nomination forms can be downloaded from the

- Essex Police website.
- 17/25.4 Braintree District Council – Initiative to tackle childhood obesity in the Braintree District – Braintree District Council and Essex County Council are working in partnership to develop a new initiative entitled ‘Livewell Child’ which aims to halt the rise in obesity in primary school children in the district.
- 17/25.5 The Pensions Regulator – complete declaration of compliance by 31 May 2017.
- 17/25.6 Mid Essex Clinical Commissioning Group newsletter – Engage January 2017 – uploaded to the Parish Council website.
- 17/25.7 NHS - Mid and South Essex Success Regime - Changes could be “bolder” say external experts
- 17/25.8 BDVSA – e-bulletin – circulated to all Councillors
- 17/25.9 Braintree District Council – Active Braintree’s’ Club workshop 8th March 2017
- 17/26. Financial Accounts:**
- 17/26.1 To receive the Clerk's Report indicating receipts and payments requiring approval
- 17/26.2 Insurance for the Pavilion proposal
- 17/27. Highways:**
- 17/27.1 Temporary closure of Mashey Road, Little Yeldham for 7 days’ form 26th January 2017 due to works to a bust water main.
- 17/28 Parish Council Goal – ‘Love where you live’**
- 17/28.1 Neighbourhood Watch Programme Update [AP]
- 17/28.2 Confirmation of Litter Pick Events and relook at Skip Costings. [AB]
- 17/28.3 Update on Village Handyman Service [AB/AP]
- 17/28.4 Update on Village Hall Waste Collection situation [DD]
- 17/28.5 Agree Plan for maintenance of ten Village Gate Signs [AP]
- 17/28.6 Agree plan, timescale and costs for refresh of Village Car Park in Park Lane [PT]
- 17/28.7 Agree schedule of works CPT for February 2017 [PT]
- 17/28.8 Update on status of The Green Man Pub Landlord situation [DD]
- 17/29. Parish Council Goal – ‘Bringing the Community Together’**
- 17/29.1 Detailed Plans and Costings for Cricket Club Storage Facility proposal [PT]
- 17/29.2 Proposal to purchase robust padlock to restrict access to Playing Fields [AB]
- 17/29.3 Update on Village Hall plans [DD]
- 17/29.4 Update on Little Chestnuts Pre-School activities for January and February 2017 [AC]
- 17/29.5 Update on Golden Chestnuts activities [DD]
- 17/29.6 Update on St. Margaret’s School [AC]
- 17/29.7 Proposal to form Community Broadband Project and nominate Lead [AB]
- 17/29.8 Decision to restructure the Parish Grant Programme to align against our Goals [AB]
- 17/29.9 Update on Web Site refresh including Village Hall Booking and Trustee Information [AB]
- 17/29.10 Playing Field User Group Discussion and first meeting [AB]
- 17/30 Parish Council Goal – ‘Protecting our Heritage and Planning for the Future’**
- 17/30.1 Update on Village Hall submission for RCCE Hallmark Award [AB]
- 17/30.2 Update on goal to remove the use of cash from the Village Hall for heating [DD]
- 17/30.3 Discussion to set up Toppesfield & Gainsford End Historical Society [AB]
- 17/31 Complaint from Little Chestnuts Pre-School regarding Village Hall**
- 17/31.1 Update on investigation [AB]
- 17/32. Information exchange / February’s Parish Surgery / Items for the next agenda**
- 17/32.1 Councillor required for the Parish Surgery on 4th February 2017/Parish Surgery feedback
- 17/33. Date of the next meeting:**
- The next Parish Council Meeting is proposed to be held on 2nd March 2017at 7.30pm at Toppesfield Village Hall.
- 17/34. Close**