



Toppesfield Parish Council

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26th January 2018

Toppesfield Parish Councillors

You are hereby summoned to the Annual Parish Council meeting of Toppesfield Parish Council to be held on

Thursday 1st February 2018 at 7.30pm at Toppesfield Village Hall.

Kaaren Berry

Clerk to Toppesfield Parish Council

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AGENDA

18/15. Attendance and Apologies for absence

18/16. Declaration of Members' interests in agenda items

[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]

18/17. Open Session – opportunity for members of the Parish to address the Parish Council.

18/18. Minutes of the last Parish Council Meeting

(previously circulated)

18/19. Matters Arising not on the agenda – for report only

18/20 Actions from previous meeting:

18/20.1 Kaaren Berry to arrange a meeting with Anne Thrussell re Youth Council.

18/20.2 Councillor Preston and Kaaren Berry to look into claiming the cut through from Camoise Close to the Church as a Public Right of Way.

18/20.3 Councillor Preston to looking into CPR training sessions.

18/20.4 Councillor Bull to write letter of support for the Toppesfield Vineyard grant application to LEADER.

18/20.5 Councillor Bull to respond to Mr Page regarding his letter about the outline planning permission for the land at Park Lane.

18/20.6 Councillor Preston to enquire of cost for Barn paint for the pavilion.

18/20.7 Councillor Preston to order new hinges for the noticeboard at Camoise Close.

18/21. Internal Practices and management for the Parish Council:

18/21.1 Training for 2018/2019.

- 18/22 Correspondence Received:**
- 18/22.1 Basics Essex Accident Rescue Service – Funding request received.
 - 18/22.2 Essex County Council – Passenger Transport meetings - Schedule of meetings in March 2018.
 - 18/22.3 Essex County Council – Adult Cycle Training.
 - 18/22.4 Introduction from the new Rural Housing Enabler Officer at the Rural Community Council of Essex and services offered.
 - 18/22.5 Braintree District Council Housing Breakfast Briefings for 2018.
 - 18/22.6 Essex Parish Partnership – Making the Links, EALC updates, EALC County update – circulated to all Councillors prior to meeting.
 - 18/22.7 RCCE – Essex Warbler – January issue received.
- 18/23. Financial Accounts:**
- 18/23.1 To receive the Clerk's Report indicating receipts and payments requiring approval
 - 18/23.2 Year end accounts – proposal to ask Karen Baker to finalise the end of year accounts.
 - 18/23.3 Precept for 2018/2019 – confirmation from Braintree District Council
- 18/24. Highways:**
- 18/24.1 Temporary Traffic Regulation Order of Four Ash Hill, Birdbrook - intended closure of Four Ash Hill, due to commence on 14th February 2018 for 3 days. The closure is required for the safety of the public and workforce while BT undertakes spine cabling.
 - 18/24.2 Cust Hall Bridge.
- 18/25 Parish Council Goal – ‘Love where you live’**
- 18/25.1 Neighbourhood Watch Programme Update [AP]
 - 18/25.2 Community Payback Team – update on proposed plan for February [PT]
 - 18/25.3 Update on bench from Thelma Bond [AB]
 - 18/25.4 Update on Gainsford End Pump Project. [AP]
 - 18/25.5 Speed of traffic along The Causeway and Church Lane [LB]
 - 18/25.6 Litter Pick [KB]
- 18/26. Parish Council Goal – ‘Bringing the Community Together’**
- 18/26.1 Report back on Christmas Lunch planning for our older residents [AP]
 - 18/26.2 Village Hall Management Committee Update (LB)
 - 18/26.3 Update on Little Chestnuts Pre-School [AC]
 - 18/26.4 Update on Golden Chestnuts activities for January 2018 [DD]
 - 18/26.5 Update on St. Margaret's School [AC]
- 18/27. Parish Council Goal – ‘Protecting our Heritage and Planning for the Future’**
- 18/28. Information exchange / February Parish Surgery / Items for the next agenda**
- 18/29. Date of the next meeting:**
The next Parish Council Meeting is proposed to be held on 1st March 2018 at 7.30pm at Toppesfield Village Hall.
- 18/30. Close**

#Critical/Important items highlighted in bold/italics