
**AGENDA FOR A MEETING OF TOPPESFIELD PARISH COUNCIL
TO BE HELD ON MONDAY 4 JANUARY 2010 AT 20.00.
AT THE VILLAGE HALL, TOPPESFIELD**

PART A – PUBLIC ACCESS

1 OPPORTUNITY FOR PUBLIC / PRESS TO ADDRESS THE MEETING

To answer questions raised by the public / press.

Note: This is an optional agenda item and a time limit should be set. Decisions cannot be made on matters raised unless they are covered in the forthcoming agenda items.

2 ESSEX COUNTY COUNCILLOR'S REPORT

To receive a short report from the ECC Councillor.

3 DISTRICT COUNCILLORS REPORT

To receive a short report from the BDC Councillor.

PART B – COUNCIL MEETING

4 MEMBERSHIP, ATTENDANCE AND APOLOGIES FOR ABSENCE.

4.1. To record attendance and to receive apologies for absence.

4.2. To receive Councillors declarations of interest.

5 MINUTES OF THE LAST MEETING

To confirm the Minutes of the meeting held on 07/12/09.

6 MATTERS ARISING FROM THE MINUTES

To consider any matter arising from the Minutes which does not appear elsewhere on the Agenda.

7 PLANNING

To receive a report from the Planning Committee.

Application No.: **09/01402/FUL** **Application Withdrawn**

Applicant: Mr & Mrs Fraser Croft

Decision Date: **23/12/2009**

Description: Erection of dwelling house

Address: Land Adjacent Chestnut House, 1 The Street,
Toppesfield, CO9 4DJ

8 HIGHWAYS

To consider any highways issues.

9 PLAYING FIELDS / RECREATION GROUNDS

To consider any issues relating to the playing fields / recreation grounds.

10 ALLOTMENTS / PARISH LAND

To consider any issues regarding the allotments.

11 TELEPHONE BOXES

To receive an update on the status of the telephone boxes.

12 ESSEX ON TOUR

To receive a progress report.

13 WEBSITE

To receive a progress report.

14 VILLAGE PLAN

To receive a progress report.

15 CORRESPONDENCE RECEIVED

To consider correspondence received:

16 ACCOUNTS

To receive the Clerk's Report indicating receipts and payments requiring approval.
(Appendix A)

17 PRECEPT

To approve the 2010/2011 Precept.
(Appendix B)

18 DATE AND TIME OF THE NEXT MEETING

18.1. To note the following previously agreed schedule of dates for the year 2009/2010:

Mon	01/02/10	20.00
Mon	01/03/10	20.00
Mon	10/05/10	19.30 APM & AGM

18.2. To agree the following schedule of meeting dates for the year 2010/2011, subject to Village Hall availability:

Mon	07/06/10	20.00
Mon	05/07/10	20.00
Mon	06/09/10	20.00
Mon	04/10/10	20.00
Mon	08/11/10	20.00
Mon	06/12/10	20.00
Mon	10/01/11	20.00
Mon	07/02/11	20.00
Mon	07/03/11	20.00

Mon 09/05/11 20.00 APM & AGM
Mon 06/06/11 20.00
Mon 04/07/10 20.00

19 ANY OTHER BUSINESS

To note any other urgent business and to determine any issues for inclusion on the next Agenda.

Note: Decisions cannot be made on matters raised under Any Other Business.

PART C - CONFIDENTIAL ITEMS

Note: Members of the public / press are not permitted to be present during discussion of the following agenda item:

20 CLERK'S JOB DESCRIPTION

To consider the Clerk's Job Description.

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APPENDIX B

STATEMENT OF PARISH SUPPORT GRANT & TAXBASE 2010/2011

TOPPESFIELD

Parish Support Grant 2010/11 =	£1,877
Tax Base 2010/11 (Band D Equivalents)	217.21

Any queries regarding this statement please contact Phil Myers on:

Tel 01376 557810

Fax 01376 557804

phil.myers@braintree.gov.uk

BDC 08/12/2009