
Toppesfield and Gainsford End Parish Council Meeting

To be held on 5th January 2012 at 8pm

At Toppesfield Village Hall

1. Attendance and Apologies for absence
2. Open Session - opportunity for members of the Parish to address the Parish Council.
3. Village Plan Update
4. Approval of the previous minutes
5. Matters Arising from last meeting
To consider any matter arising from the minutes which do not appear elsewhere on the agenda.
6. Actions from previous meeting:
 - Peter Moore and Kaaren Berry to write to landowner re barb wire in the Gainsford End recreational area.
 - Andrew to confirm venue availability and dates for the January lunch and circulate to councillors.
 - Areas in Toppesfield and Gainsford End to be identified for upkeep / maintenance with a lawnmower etc.
 - Andrew Bull to circulate PDF's re 'No Fly Tipping' signs for comment.
 - Kaaren Berry to contact PlayQuip re quote and timings of work.
 - Kaaren Berry to email breakdown of accounts to all councillors.
 - Kaaren Berry to copy and circulate letter for comment – Local Bus Tenders.
 - Kaaren Berry to copy and publish revised mobile library dates.
 - Kaaren Berry to book two places on training course on 29.02.2012 on Parish Council Led Neighbourhood Planning.
 - All councillors to identify vulnerable areas for salting – information to Kaaren or bring to the next meeting.
 - Kaaren Berry to write to Highways regarding fading street names.
 - Peter Moore to put together a best practice policy document for the next meeting in respect of Grant Funding Programmes.
7. Adoption of a Grant Scheme
8. Planning Issues
9. Transport / Highways Issues
10. Recreational Areas
Update on progression

11. Financial Accounts

- To receive the Clerk's Report indicating receipts and payments requiring approval.
- Barclays -change of details update.
- The Clerks Qualification
- Precept/Budget

12. Correspondence

- Dynamic Fireworks - letter of introduction to company
- Bus passenger News

13. Any Other Business

To consider any other business -

Bramford to Twinstead Tee - sub stations

14. Date of the next meeting

15. Close