



Toppesfield Parish Council

Clerk to the Council:

Kaaren Berry

Tel: 01787 238217

Mobile: 07788955038

Email: Kaaren.berry@kaaren.co.uk

2 Gunces Farm Cottages, Stambourne Road
Great Yeldham, Halstead, Essex CO9 4RB

www.toppesfieldparishcouncil.org.uk

06th January 2017

Toppesfield Parish Councillors

You are hereby summoned to the Parish Council meeting of Toppesfield Parish Council to be held on

Thursday 12th January 2017 at 7.30pm at Toppesfield Village Hall.

Kaaren Berry

Clerk to Toppesfield Parish Council

Kaaren Berry

AGENDA

- 17/01. Attendance and Apologies for absence**
- 17/02. Declaration of Members' interests in agenda items**
[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]
- 17/03. Open Session – opportunity for members of the Parish to address the Parish Council.**
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- 17/04. Minutes of the last Parish Council Meeting (previously circulated)**
- 17/05. Matters Arising from last meeting - not dealt with below**
- 17/06. Actions from previous meeting:**
- 17/06.1 Kaaren Berry to speak to Essex County Council as to where the work in Park Lane will finish.
- 17/06.2 Kaaren Berry to follow up with a resident of Camoise Close re footpath 51.
- 17/06.3 Kaaren Berry to follow up with Community Heartbeat Trust re adoption of the Toppesfield Phone Box.
- 17/06.4 Councillor Andrew Bull to follow up re position of the Gainsford End Pump project.
- 17/06.5 Councillor Paul Thompson to seek quotes for work for the Cricket Club Storage Facilities for the budget meeting.
- 17/06.6 Kaaren Berry to look into group training sessions for all Councillors.
- 17/06.7 Councillor Alan Preston to seek second insurance quote for the Pavilion.
- 17/06.8 Councillor Alan Preston to provide costings for maintenance to village noticeboards and community gate signs.
- 17/06.9 Kaaren Berry to report damaged salt bin between Harrow Hill and The Causeway to Essex County Council.
- 17/06.10 Kaaren Berry to look up the cost of the noticeboard which was purchased for Camoise Close.

17/07. Internal Practices and management for the Parish Council:

17/08. Correspondence Received:

- 17/08.1 Essex County Council - Minutes of DaRT working group 11 October 2016 received
- 17/08.2 EALC – Parish Councils will not be capped currently
- 17/08.3 Braintree District Council - Garden Communities update
- 17/08.4 Essex County Council – Withdrawal of some 89/89A bus services
- 17/08.5 Essex County Council – A120 consultation begins 17 January 2017
- 17/08.6 Mhp- analytical report December 2016 received
- 17/08.7 EALC – help us plan Essex's future survey
- 17/08.8 RCCE – Community Agents information
- 17/08.9 Braintree District Council – Breakfast meeting dates for the coming year
- 17/08.10 Braintree District Council's Livewell campaign 'If I Can, You Can' launches January 2017
- 17/08.11 Essex County Council - Notice of Proposed Modifications of the Essex and Southend-on-Sea Replacement Waste Local Plan
- 17/08.12 Braintree District Council – Volunteer Awards
- 17/08.14 Clerk & Councils Direct and The Clerk magazines January Editions received
- 17/08.15 Request from Chair of BDC to visit Toppesfield in February 2017.

17/09. Financial Accounts:

- 17/09.1 To receive the Clerk's Report indicating receipts and payments requiring approval
- 17/09.2 Insurance for the Pavilion proposal
- 17/09.3 Budget for 2017/2018 – budget to be proposed for approval to set the precept for 2017/2018.

17/10. Highways:

- 17/10.1 Upcoming maintenance work on A120 and A12
- 17/10.2 Cust Hall Bridge – update from Councillor David Finch

17/11 Parish Council Goal – 'Love where you live'

- 17/11.1 Neighbourhood Watch Programme Update [AP]
- 17/11.2 Village Handyman Scheme [AP]
- 17/11.3 Proposal- Manifesto for our older generation. [AB]

17/12. Parish Council Goal – 'Bringing the Community Together'

- 17/12.1 Pavilion Project - Grant funding application update [PT]
- 17/12.2 Appoint PC representation on 1] Village Hall Management Committee; 2] Village Shop Committee; 3] Village Show Committee; 4] Church Fete; 5] Friends of St. Margaret's School; 6] Little Chestnuts Pre-School; 7] Golden Chestnuts;
- 17/12.3 Community Payback Team – Update on current progress. Agree and sign off schedule of work for January 2017. [All]
- 17/12.4 Detailed Plans and Costings for Cricket Club Storage Facility proposal [PT]
- 17/12.5 Proposal to purchase robust padlock to restrict access to Playing Fields [AB]

17/13 Parish Council Goal – 'Protecting our Heritage and Planning for the Future'

- 17/13.1 To plan a maintenance programme for the upkeep of The Dick Ruggles Pavilion [External] and Pump House. [All]
- 17/13.2 Proposal for Parish Charities Group replacement for Tony Davison [AB]

17/14 Complaint from Little Chestnuts Pre-School regarding Village Hall

- 17/14.1 Update on investigation [AB]

17/15. Information exchange / Feedback from Parish Surgery / Items for the next agenda

- 17/15.1 Parish Surgery feedback
 - Re cycle bin bags taken by several residents,
 - Complaint from local mother crossing the road about a speeding motorist [Action?]

Camoise Close -signage for ambulances on the green verge brought it up as a necessity due
Ambulances in the dark not knowing whether to turn Left or right as they approach the fork.
[Action?]
Complaint about the state of the road along Park Lane. [Action?]

17/16.

Date of the next meeting:

The next Parish Council Meeting is proposed to be held on 2nd February 2017 at 7.30pm at
Toppesfield Village Hall.

17/17.

Close