



# Toppesfield Parish Council

Clerk to the Council:

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[www.toppesfieldparishcouncil.org.uk](http://www.toppesfieldparishcouncil.org.uk)

06<sup>th</sup> January 2018

Toppesfield Parish Councillors

You are hereby summoned to the Annual Parish Council meeting of Toppesfield Parish Council to be held on

**Thursday 11<sup>th</sup> January 2018 at 7.30pm at Toppesfield Village Hall.**

Kaaren Berry

Clerk to Toppesfield Parish Council

*Kaaren Berry*

## **AGENDA**

**18/1. Attendance and Apologies for absence**

**18/2. Declaration of Members' interests in agenda items**

*[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]*

**18/3. Open Session – opportunity for members of the Parish to address the Parish Council.**

**18/4. Minutes of the last Parish Council Meeting**

*(previously circulated)*

**18/5. Matters Arising not on the agenda – for report only**

**18/6 Actions from previous meeting:**

18/6.1 Kaaren Berry to arrange a meeting with Anne Thrussell re Youth Council.

18/6.2 Councillor Preston and Kaaren Berry to look into claiming the cut through from Camoise Close to the Church as a Public Right of Way.

18/6.3 Councillor Preston to looking into CPR training sessions.

**18/4. Internal Practices and management for the Parish Council:**

**18/5 Correspondence Received:**

18/5.1 Toppesfield Vineyard – request for letter of support

18/5.2 Essex County Council - DaRT Working Group Meeting - the January Working Group Meeting has been postponed Monday 5 February 2018 at 10.00 – 12.00 at the new venue: Courtaulds Sports Ground, Colchester Road, Halstead.

18/5.3 Essex County Council - Superfast Essex Countywide Parish Engagement Event -on Monday 22<sup>nd</sup> January, 7.30pm to 9pm at ANGLIA RUSKIN UNIVERSITY, in Chelmsford.

18/5.4 Essex County Council - Essex County Council (ECC) and Southend-on-Sea Borough Council have both adopted their joint prepared Waste Local Plan. ECC formally adopted the Plan

on 11 July and SBC on 19 October 2017. The Plan sets out the Councils' strategy and policies for waste development until 2032. The Plan forms part of the Development Plan in Essex and now officially replaces the Waste Local Plan adopted in 2001

- 18/5.5 RCCE Warbler – December edition received and circulated to all Councillors.
- 18/5.6 Essex Parish Partnership – Making the Links, EALC updates, EALC County update – circulated to all Councillors prior to meeting.
- 18/5.7 The Pensions Regulator – automatic enrolment pension contributions.
- 18/5.8 Mh-p Website Analytical report for December received.
- 18/5.9 Clerks & Councils Direct and The Clerk publications for January 2018 received.
- 18/5.10 Essex County Council – Promoting a new campaign which the Southend, Essex and Thurrock Domestic Abuse Board recently launched to empower victims of domestic abuse, aged 55 and over to seek support. More information about the campaign can be found at [www.livingwellessex.org/55-plus](http://www.livingwellessex.org/55-plus)

**18/6. Financial Accounts:**

- 18/6.1 To receive the Clerk's Report indicating receipts and payments requiring approval
- 18/6.2 Discuss and set the precept for 2018/2019.
- 18/6.3 Quote received for new bin post for Toppesfield Playing Field

**18/7. Highways:**

**18/8. Planning:**

Application No:	Description	Location	Action
17/02171/FUL & 17/02172/LBC	Change of use from agricultural land to equestrian - creation of manege arena	Grass Green Farm Stambourne Road Toppesfield CO9 4NB	Comments to Braintree District Council by 16 <sup>th</sup> January 2018

**18/9 Parish Council Goal – 'Love where you live'**

- 18/9.1 Neighbourhood Watch Programme Update [AP]
- 18/9.2 Community Payback Team – Report on November/ December and proposed plan for January [PT]
- 18/9.3 Update on bench from Thelma Bond [AB]
- 18/9.4 Update on Gainsford End Pump Project. [AP]
- 18/9.5 Allotments in Toppesfield [PT]
- 18/9.6 Maintenance of the Pavilion [PT]
- 18/9.7 Toppesfield Gate in need of repair.

**18/10. Parish Council Goal – 'Bringing the Community Together'**

- 18/10.1 Report back on Christmas Lunch planning for our older residents [AP]
- 18/10.2 Village Hall Management Committee Update (LB)
- 18/10.3 Update on Little Chestnuts Pre-School [AC]
- 18/10.4 Update on Golden Chestnuts activities for November/December 2018 [DD]
- 18/10.5 Update on St. Margaret's School [AC]

**18/11. Parish Council Goal – 'Protecting our Heritage and Planning for the Future'**

**18/12. Information exchange / February Parish Surgery / Items for the next agenda**

**18/13. Date of the next meeting:**

The next Parish Council Meeting is proposed to be held on 1<sup>st</sup> February 2018 at 7.30pm at Toppesfield Village Hall.

**18/14. Close**

**#Critical/Important items highlighted in bold/italics**