
Toppesfield and Gainsford End Parish Council Meeting

To be held on 7th July 2011 at 8pm

At Toppesfield Village Hall

1. **Attendance and Apologies for absence**
2. **Open Session** - opportunity for members of the Parish to address the Parish Council, including Village Plan update.
3. **Approval of the previous minutes**
4. **Matters Arising from last meeting**
To consider any matter arising from the minutes which do not appear elsewhere on the agenda.
 - Recreational Equipment
 - Broadband Update
5. **Actions from previous meeting:**
 - Alan Collard and Peter Moore to look for previous years accounts to be published on the website / emailed to Ray Papworth.
 - John Levick to update the website – especially contact details and meeting dates.
 - Peter Moore to contact Stambourne PC chairman re Broadband Conference in July.
 - Kaaren to set up and maintain a log of all actions.
 - All councillors to look at location and sizing of flagpole.
 - Peter Moore to ring IPC re overhead works outside our parish
 - Kaaren Berry to speak to Margaret Dyson re Doctors Car Service.
 - Kaaren Berry to contact Stambourne and Ridgewell Parish Clerks.
 - Andrew Bull to look at / revise the format of the agenda.
6. **Planning Issues**

Planning applications = 7 Park Lane and 2 Berkley Cottages
7. **Transport / Highways Issues**
 - Speed Limit Update
8. **Financial Accounts**
 - To receive the Clerk's Report indicating receipts and payments requiring approval.
 - Bank details - address and signature change
 - Insurance Renewal
9. **Dates and Times of the next meeting**
10. **Any Other Business**

To consider any other business -
 - Book tokens for St Margaret's School
 - RCCE
11. **Close**