

Toppesfield Parish Council



Clerk to the Council:

Kaaren Berry

T: 01787 238217

E: Kaaren.berry@kaaren.co.uk

**2 Gunces Farm Cottages, Stambourne Road,
Great Yeldham, Halstead, Essex CO9 4RB**

www.toppesfieldparishcouncil.org.uk

1st July 2012

Toppesfield Parish Councillors

You are hereby summoned to a meeting of Toppesfield Parish Council to be held on

Thursday 5th July 2012 at 8.00 pm at Toppesfield Village Hall.

Kaaren Berry

Clerk to Toppesfield Parish Council

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AGENDA

1. Attendance and Apologies for absence

2. Declaration of Members' interests in agenda items

[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]

3. Open Session – opportunity for members of the Parish to address the Parish Council.

4. Village Plan Update – by Malcolm Braithwaite

5. Minutes of last meeting (previously circulated)

6. Matters Arising from last meeting - not dealt with below

7. Actions from previous meeting:

- 7.1 Peter Moore to provide a list of outside bodies who should be sent a copy of the village plan and forward it to Malcolm.
- 7.2 Kaaren Berry to pass necessary forms to David Bagnall for completion.
- 7.3 Andrew Bull to draw up a plan for the Jubilee Beacon and contact Braintree District Council re planning permission.
- 7.4 Andrew Bull to speak to the School regarding the leaning tree by the school entrance and the Church wall.
- 7.5 Andrew Bull to challenge invoice from Paul Clark Printing
- 7.6 Peter Moore to pass quotes to Kaaren for submission to the Insurance company.
- 7.7 Peter Moore to write to Vicky Duff as to when the signage consultations will take place.
- 7.8 Peter Moore to set a date for the bench.
- 7.9 Kaaren Berry to purchase brackets for the bench.
- 7.10 Kaaren Berry to set out accounts for publication in the newsletter.
- 7.11 Kaaren Berry to follow up on letter from the audit commission re external auditors.

7.12 Kaaren Berry to progress competition entries for the EALC.

7.13 Kaaren Berry to enquire if any upgrading of the power lines through the parish are taking place.

8. Transport / Highways Issues

30mph update

9. Village Pump Repairs

Report on progression

10. Village Hall Update report

Councillor Sheldrake to report back relevant ac

11. Quality Council and Competence Status

Councillor Collard to propose that Toppesfield Parish Council apply for Quality Council status and to aim for a General Power of Competency status.

12. Code of Conduct

Adoption of the code of conduct.

Training for Parish Councils – New Standards regime and the adoption of the new code of Conduct – 17th July 2012 at Causeway House, Braintree.

12. Broadband

Update on progression

13. Beacon

Comments on the erection of the beacon.

14. Charities

Robert Edward Educational Trust – proposed changed from 2 tokens book tokens awarded for Excellence and Effort to two Toppesfield Children to one book token for the school.

15. Recreational Areas

15.1 Progression on tree/hedge quotes and works

15.2 RoSPA – safety inspection reports

16. Financial Accounts

16.1 To receive the Clerk's Report indicating receipts and payments requiring approval.

16.2 Payments to Paul Clark Printing previously held – decision required if they will now be paid.

16.3 Grant Application from the Jubilee Event Committee.

16.4 Grant Application from the Allotment Group.

17. Correspondence

17.1 Essex County Council – Complimentary Timetable book – do we wish to continue to receive the books.

17.2 Tony Davison – re representation of the Charities.

17.3 Bus Passenger News – Essex County Council – No change to Toppesfield service.

17.4 EALC – County Update.

17.5 RCCE – Annual Review

17.6 Essex County Council – Street Materials Guide

17.7 Catalogue from J. Parker wholesale – Dutch Bulbs

18. Any Other Business

To discuss any other business / items for the next agenda

19. Date of the next meeting

Next Meeting will be the 9th August 2012 at 8pm at Toppesfield Village Hall

20. Close