

Toppesfield Parish Council



Clerk to the Council:

Kaaren Berry

T: 01787 238217

E: Kaaren.berry@kaaren.co.uk

**2 Gunces Farm Cottages, Stambourne Road,
Great Yeldham, Halstead, Essex CO9 4RB**

www.toppesfieldparishcouncil.org.uk

3rd June 2012

Toppesfield Parish Councillors

You are hereby summoned to a meeting of Toppesfield Parish Council to be held on

Thursday 7th June 2012 at 8.00 pm at Toppesfield Village Hall.

Kaaren Berry

Clerk to Toppesfield Parish Council

Kaaren Berry

AGENDA

1. Attendance and Apologies for absence

2. Declaration of Members' interests in agenda items

[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]

3. Open Session – opportunity for members of the Parish to address the Parish Council.

4. Village Plan Update

5. Minutes of last meeting (previously circulated)

6. Matters Arising from last meeting - not dealt with below

7. Co-option of 7th Councillor

- 7.1 Letter from Braintree to confirm no valid requests were received for the vacancy to be filled by election.

8. Actions from previous meeting:

- 8.1 Kaaren Berry to obtain 5 copies of Issue 32 of the Oyster magazine.
- 8.2 Peter Moore to speak to Will Kettley re bridge from playing fields allowing access to the allotments.
- 8.3 Kaaren Berry to write to charities trustees if they are happy to continue in their roles and clarify how often trustees are voted on.
- 8.4 Peter Moore to contact Essex County Council re the footpath down The Causeway and the number of telegraph poles.
- 8.5 Andrew Bull to draw up a plan for the Jubilee Beacon and contact Braintree District Council re planning permission.
- 8.6 Andrew Bull to speak to the School regarding the leaning tree by the school entrance and the Church wall.

- 8.7 Alan Collard to speak to the Church regarding the leaning tree by the Church wall and the school entrance.
- 8.8 All councillors to meet on Sunday 13th May, 10am at the playing fields to walk through the tree work quotes / recommendations.
- 8.9 Kaaren Berry to purchase brackets for the memorial bench.
- 8.10 Andrew Bull to challenge invoice from Paul Clark Printing.
- 8.11 Kaaren Berry to arrange change of signatories.
- 8.12 Peter Moore to arrange quotes for repairs to the pump house.

9. Transport / Highways Issues

30mph update

10. Village Pump Repairs

11. Planning

- 11.1 Application No: 12/00680/FUL - 13 The Causeway Toppesfield, Erection of single storey front Extension.

12. Competence Status

13. Jubilee Events Feedback

14. Broadband

15. Beacon

16. Recreational Areas

- 16.1 Progression on tree/hedge quotes and works
- 16.2 Dick Ruggles bench

17. Financial Accounts

- 17.1 To receive the Clerk's Report indicating receipts and payments requiring approval.
- 17.2 Payments to Paul Clark Printing and Village Hall committee previously held – decision required if they will now be paid.
- 17.3 Funding request from St. Margaret's School
- 17.4 Funding request from VANTAGE
- 17.5 Accounts for year ending 31st March 2012.

18. Correspondence

- 18.1 Expansion of weekly food waste service
- 18.2 Letter from Quinn direct – accepting full liability for pump damage
- 18.3 Audit Commission – consultation on appointment of external auditors for 2012/2013.
- 18.4 Essex County Council, Bus Passenger News – No changes to Toppesfield Service.
- 18.5 Essex Works – Making the links hard copy – email version previously circulated.
- 18.6 EALC – county update, training and competitions.
- 18.7 Playdale Brochures'
- 18.8 National Grid – dates for next round of meetings. Letter re comments on proposed overhead lines. Project report on the Bramford – Twinstead Tee connection.

19. Any Other Business

To discuss any other business / items for the next agenda

20. Date of the next meeting

Dates and order of Annual Parish Meeting and the Annual Meeting of the Parish Council 2013
5th July 2012 at 8pm

21. Close