



Toppesfield Parish Council

Clerk to the Council:

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31st May 2015

Toppesfield Parish Councillors

You are hereby summoned to the Parish Council meeting of Toppesfield Parish Council to be held on

Thursday 4th June 2015 at 8.00 pm at Toppesfield Village Hall.

Kaaren Berry

Clerk to Toppesfield Parish Council

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AGENDA

15/116. Attendance and Apologies for absence

15/117. Declaration of Members' interests in agenda items

[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]

15/118. Open Session – *opportunity for members of the Parish to address the Parish Council.*

15/119. Minutes of last meeting (*previously circulated*)

15/120. Matters Arising from last meeting - not dealt with below

15/121. Actions from previous meeting:

15/121.1 Councillor Dyson and Kaaren Berry to look into the Public Works Loan Board guidance and procedures.

15/121.2 Councillor Bull to seek a quote for repainting the Village Gates.

15/121.3 Kaaren Berry to seek a quote for the removal of the existing noticeboard at Camoise Close and the installation of the new noticeboard in its place.

15/122. Internal Practices and management for the Parish Council

15/122.1 Adoption of Sub Committees and Working Groups (Paper to be presented on the evening)

15/122.2 Elect representatives for the Charities, Village Hall, Tree Warden, Communications, Village Plan and Allotments.

15/123. Correspondence:

- 15/123.1 Braintree District Council – Choice Based Breakfast Meeting – 9th June 2015 at Braintree District Council Offices. Overview of how affordable housing is let through choice based lettings.
- 15/123.2 Braintree District Council – Funding for Parish Councils for health related projects that help reduce pressure on local health services.
- 15/123.3 Neighbourhood Watch Newsletter
- 15/123.4 Braintree District Council – Rest Awareness Workshop – 17th June 2015 at Braintree Town Hall.
- 15/123.5 Proposal to expand Cressing Primary School – proposal to expand to a capacity of 210 places.
- 15/123.6 Essex County Council – Getting Around Essex – bus and passenger transport strategy. Sharing of the outcomes of the recent consultation.
- 15/123.7 Society of Local Council Clerks – Courses and roadshows, information available on their website.

15/124. Financial Accounts:

- 15/124.1 To receive the Clerk's Report indicating receipts and payments requiring approval.
- 15/124.2 Quote to install new noticeboard on the corner of Camoise Close and remove the existing one.

15/125. Defibrillator Machines:

Discussion on purchasing defibrillator machines for the parish.

15/126. Purchase of Land behind The Green Man, Toppesfield.

- 15/126.1 Update on Purchase of Land behind The Green Man, Toppesfield – Councillor Bull to report.
- 15/126.1 Buying extra land adjacent to Stambourne Road down to boundary at bottom of field – Councillor Preston.

15/127. Planning:

- 15/127.2 Planning Policy - Councillor Dyson to report

15/128. Playing Fields:

Discussion and proposal to permanently remove goal posts from the Toppesfield Playing Fields and potential relocation of one to Gainsford End Playing Field.

15/129. Transport / Highways Issues:

- 15/129.1 Installing footpaths to The Causeway – Councillor Preston
- 15/129.2 Dog bin post needs replacing near Berwick Hall

15/130. Village Hall Update report:

15/131. WWI Commemoration Project:

15/132. Winter Gritting Team:

- 15/132.1 Organise snow clearing to pathways to the shop, church etc. Plus snow shovels.
- 15/132.2 Proposal to purchase snow shovels for general use.

15/133. Self-contained premises for Little Chestnuts Pre-School:

Councillor Chinery to report.

15/134. Parish Surgery:

The next parish surgery will be held on 6th June 2015 from 10.30am – 12.30pm in the village hall.

15/135. Dates and Times of future Parish Council Meetings:

Discuss and approve the dates and times of Parish Council Meeting for the rest of the year.

15/136. Any Other Business:

To discuss any other business / items for the next agenda

15/137. Date of the next meeting:

The next Parish Council Meeting is scheduled for 2nd July 2015 at 8pm at Toppesfield Village Hall

15/138. Close