



Toppesfield Parish Council

Clerk to the Council:

Kaaren Berry

Tel: 01787 238217

Mobile: 07788955038

Email: Kaaren.berry@kaaren.co.uk

**2 Gunces Farm Cottages, Stambourne Road
Great Yeldham, Halstead, Essex CO9 4RB**

www.toppesfieldparishcouncil.org.uk

28th May 2016

Toppesfield Parish Councillors

You are hereby summoned to the Parish Council meeting of Toppesfield Parish Council to be held on

Thursday 2nd June 2016 at 8.00 pm at Toppesfield Village Hall.

Kaaren Berry

Clerk to Toppesfield Parish Council

Kaaren Berry

AGENDA

16/129. Attendance and Apologies for absence

16/130. Declaration of Members' interests in agenda items

[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]

16/131. Open Session – opportunity for members of the Parish to address the Parish Council.

16/132. Minutes of the last Parish Council Meeting (*previously circulated*)

16/133. Matters Arising from last meeting - not dealt with below

16/134. Actions from previous meeting:

16/134.1 Kaaren Berry to report to Open Reach that the cable repair has not held up on the Great Yeldham Road.

16/134.2 Councillor Dave Dyson to follow up with Essex County Council re footpath diversion.

16/134.3 Councillors Alan Preston and Paul Thompson to speak with Handyman applicants.

16/134.4 Councillor Andrew Bull to speak with Nick Hasler re the positioning of the tree near Dick Ruggles Bench.

16/134.5 Kaaren Berry to Braintree District Council to enquire if they can cut around the Boules pitch and seek quote if necessary.

16/134.6 Councillor Andrew Bull to liaise with Nick Hasler re the siting of new play equipment on the recreation field.

16/134.7 Kaaren Berry to enquire with Gt Yeldham Parish Council about supporting a parish skip weekend.

16/135. Internal Practices and management for the Parish Council:

16/135.1 Parish Council start time - discussion

16/136. Correspondence Received:

- 16/136.1 EALC updates and legal update & BDVSA e-bulletin – previously circulated to all councillors
- 16/136.2 RoSPA Inspection Reports for both playing field in Gainsford End and Toppesfield.
- 16/136.3 Essex County Council – Highway enquiry re restriction of traffic through Gainsford End.
- 16/136.4 EALC – response re funding of community pub with Public Works Loan Board
- 16/136.6 Essex County Council – DaRT posters advertising the service.
- 16/136.7 Trade Brochure from Glasdon & Flyer from HAGS playground equipment.
- 16/136.8 Letter from J Cameron re the Village Carpark in Park Lane
- 16/136.9 Fields in Trust - Centenary Fields Programme.

16/137. Financial Accounts:

- 16/137.1 Insurance renewal to be discussed and decision re its renewal
- 16/137.2 Grant application from Toppesfield and Gainsford End Allotments
- 16/137.3 To receive the Clerk's Report indicating receipts and payments requiring approval.
- 16/137.4 Year End accounts and Audit Return forms.

16/138. Highways:

- 16/138.1 Temporary Closure of Stambourne Road, Toppesfield from its junction with The Street north for a distance of approximately 1200 metres from 6th June 2016 for 2 between 09.30 and 15.30 for replacement of a telegraph pole.

16/139. Planning:

Agenda No	APPLICATION NO:	DESCRIPTION :	LOCATION :
16/139.1	16/00888/FUL & 16/00889/LBC	Erection of Two Storey Extension	The Windmill Gainsford End Toppesfield CO9 4EG
16/139.2	16/00831/FUL	Proposed Single Storey Outbuilding	Orchard House 1 The Causeway Toppesfield CO9 4DZ

16/140. Land to the rear of The Green Man Public House

- 16/140.1 Update on land purchase – Councillor Andrew Bull
- 16/140.2 Hedging

16/141. Engagement with Toppesfield Community Pub Ltd (TCP)

Update from TCP

16/142. Parish Plan Portfolio: Ecology & Environment

Update: Councillor Mike James

16/143. Parish Plan Portfolio: Social and Community

- 16/143.1 Update: Councillor Dave Dyson & Councillor Linda Bowen

16/144. Parish Plan Portfolio: Communications and Transport

- 16/144.1 Update: Councillor Andrew Bull

16/145. Parish Plan Portfolio: Economy and Employment

- 16/145.1 Update & Village Handyman – Councillor Alan Preston

16/146. Parish Plan Portfolio: Youth

Update: Councillor Andrea Chinery

16/147. Parish Plan Portfolio: Leisure & Recreation

16/147.1 Pavilion Keys

16/147.2 Signage to Playing fields & costings

16/148. Parish Surgery:

The next Parish Surgery will be held on 4th June 2016 and Councillor Linda Bowen will be in attendance from 10.30am – 12.30pm in the Village Hall. The July Parish Surgery will be held on 2nd July 2016.

16/149. Any Other Business:

To discuss any other business / items for the next agenda

16/150. Date of the next meeting:

The next Parish Council Meeting is scheduled for 7th July 2016 at 8pm at Toppesfield Village Hall.

16/151. Close