



Toppesfield Parish Council

Clerk to the Council:

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www.toppesfieldparishcouncil.org.uk

26th May 2017

Toppesfield Parish Councillors

You are hereby summoned to the Annual Parish Council meeting of Toppesfield Parish Council to be held on

Thursday 1st June 2017 at 7.30pm at Toppesfield Village Hall.

Kaaren Berry

Clerk to Toppesfield Parish Council

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AGENDA

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- 17/89. Attendance and Apologies for absence**
- 17/90. Declaration of Members' interests in agenda items**
[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]
- 17/91. Open Session – opportunity for members of the Parish to address the Parish Council.**
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- 17/92. Minutes of the last Parish Council Meeting (previously circulated)**
- 17/93. Matters Arising from last meeting - not dealt with below**
- 17/94. Actions from previous meeting:**
17/94.1 Councillor Bull and Councillor Dyson to resolve repair project to the Gainsford End pump.
- 17/95. Internal Practices and management for the Parish Council:**
17/95.1 Agree and sign off for Parish Council Meeting dates for 2017/2018.
17/95.2 Annual Salary Review for Parish Clerk
- 17/96. Correspondence Received:**
17/96.1 Essex County Council Superfast Essex: BT Delivery Update
17/96.2 Essex County Council DaRT3 Working Group Meeting – Monday 17th July 2017 at Halstead Town Council Offices.
17/96.3 Braintree District Council - Chairman's Charity Golf Day – Wednesday 19th July 2017
17/96.4 Anglian Water – locating Private Pumping Stations within the Parish.
17/96.5 BDVSA – e-bulletin, EALC – updates – circulated to all Councillors
17/96.6 Braintree District Council – Local Plan consultation exhibition dates.
17/96.7 Essex County Council – Salt Bag Partnership 2017/2018 Season.

- 17/96.8 Volunteers being sort for Victim Support in Essex and for Essex Police – for more information on volunteering for Victim Support in Essex please email essexvolunteering@victimsupport.org.uk or for volunteering for Essex Police please email active.citizen@essex.pnn.police.uk
- 17/96.9 Mh-p – Website Analytical report for May received.
- 17/96.10 Essex County Council – Bus Passenger News May/June edition received.
- 17/96.11 Mid Essex CCG patient and public newsletter – May Issue of Engage – available on the website

17/97. Financial Accounts:

- 17/97.1 To receive the Clerk's Report indicating receipts and payments requiring approval
- 17.97.2 Grant application from Toppesfield Cricket Club
- 17/97.3 Insurance renewal

17/98. Highways:

- 17/98.1 Footpath 51 diversion

17/99. Planning:

Application no:	Description	Location	Action
17/00939/FUL	Erection of detached building forming garage/playroom/music room on site of previous building destroyed by fire.	Houghton's Farm Gainsford End CO9 4EH	20 th June 2017

17/100 Parish Council Goal – 'Love where you live'

- 17/100.1 Neighbourhood Watch Programme Update [AP]
- 17/100.2 Quotes for grass cutting on the land behind The Green Man quotes [AP]
- 17/100.3 Community Payback Team – Report on May/Proposed Plan for June [PT]
- 17/100.4 Quotes for additional benches on the playing field [PT]
- 17/100.5 Consideration of new nets for the five aside goals and quotes [AB]

17/101. Parish Council Goal – 'Bringing the Community Together'

- 17/101.1 Detailed plans and costings for Cricket Club Storage Facility proposal [PT]
- 17/101.2 Update on proposed Christmas Lunch planning for our older residents [AP]
- 17/101.3 Village Hall Update and AGM details (DD)
- 17/101.4 Plan for June Pop Up-Pop In Event [AB]
- 17/101.5 Proposal for July Pop-Up, Pop-In Event (AB)
- 17/101.6 Update on Little Chestnuts Pre-School activities for May 2017 [AC]
- 17/101.7 Update on Golden Chestnuts activities for May 2017 [DD]
- 17/101.8 Update on St. Margaret's School activities for May 2017 [AC]
- 17/101.9 Update on Web Site refresh [AB]
- 17/101.10 Request to open Playing Field for overflow car parking on 17th June 2017 (AB)
- 17/101/11 Proposal to form Playing Field User Group (AB)
- 17/101.12 Village Show 2017 Update (AB/AC)

17/102 Parish Council Goal – 'Protecting our Heritage and Planning for the Future'

- 17/102.1 Update on Toppesfield Sign repair proposal, The Causeway. Quotes to be considered [AP]

17/103. Information exchange / June Parish Surgery / Items for the next agenda

- 17/103.1 Councillor Chinery to be available for the Parish Surgery on 3rd June 2017.

17/104. Date of the next meeting:

The next Parish Council Meeting is proposed to be held on 6th July 2017 at 7.30pm at Toppesfield Village Hall.

17/105. Close