



Toppesfield Parish Council

Clerk to the Council:

Kaaren Berry

Tel: 01787 238217

Mobile: 07788955038

Email: Kaaren.berry@kaaren.co.uk

2 Gunces Farm Cottages, Stambourne Road
Great Yeldham, Halstead, Essex CO9 4RB

www.toppesfieldparishcouncil.org.uk

25th February 2016

Toppesfield Parish Councillors

You are hereby summoned to the Parish Council meeting of Toppesfield Parish Council to be held on

Thursday 3rd March 2016 at 8.00 pm at Toppesfield Village Hall.

Kaaren Berry

Clerk to Toppesfield Parish Council

Kaaren Berry

AGENDA

16/48. Attendance and Apologies for absence

16/49. Declaration of Members' interests in agenda items

[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]

16/50. Open Session – opportunity for members of the Parish to address the Parish Council.

16/51. Minutes of the last Parish Council Meeting (*previously circulated*)

16/52. Matters Arising from last meeting - not dealt with below

16/53. Actions from previous meeting:

16/54. Internal Practices and management for the Parish Council:

16/55. Correspondence Received:

16/55.1 Braintree District Council – additional payment

16/55.2 EALC – February Legal update – previously circulated to all Councillors

16/55.3 BDVSA – E- Bulletin 16th February 2016 – previously circulated to all Councillors

16/55.4 Essex County Council – Proposal for Strategic development (transportation) and Community Infrastructure Pre-Application Advice and Developer Contribution Enquiry Charges. The draft pre-application proposals are available until 14th March 2016 through the following portal: [Proposal for Strategic Development \(transportation\) and Community Infrastructure Pre-application Consultation Page](#)

16/56. Financial Accounts:

16/56.1 Grounds Maintenance Service Agreement for discussion and approval.

16/56.2 e.on – Renewal Offer

16/56.3 To receive the Clerk's Report indicating receipts and payments requiring approval.

16/56.4 New Audit regime 2017 – consideration of opting out

16/57. Highways

16/58. Land to the rear of The Green Man Public House

16/58.1 Update on land purchase – Councillor Andrew Bull

16/59. Engagement with Toppesfield Community Pub Ltd (TCP)

16/59.1 Update from TCP

16/60. Planning:

APPLICATION NO:	DESCRIPTION :	LOCATION :
16/00257/FUL	Conversion of garage to living accommodation	1 Gainsford End, Toppesfield,CO9 4EH

16/61. Parish Plan Portfolio: Ecology & Environment

16/61.1 Update: Councillor Mike James

16/62. Parish Plan Portfolio: Social and Community

16/62.1 Update: Councillor Dave Dyson & Councillor Linda Bowen

16/62.2 Update on Neighbourhood Plan project.

16/63. Parish Plan Portfolio: Leisure & Recreation

16/63.1 Update: Councillor Paul Thompson

16/63.2 Quotes for pathway to the playing fields, hard standing area and Play Equipment.

16/63.3 Quotes for fencing of play area

16/63.4 Elm trees - planting and one to be moved

16/63.5 Coach Trip to Blenheim Palace

16/64. Parish Plan Portfolio: Communications and Transport

16/64.1 Update: Councillor Andrew Bull

16/65. Parish Plan Portfolio: Economy and Employment

16/65.1 Update: Councillor Alan Preston

16/65.2 Update: Village Handyman - rates of pay and letters of application.

16/66. Parish Plan Portfolio: Youth

16/66.1 Update: Councillor Andrea Chinery

16/67. Queens 90th Birthday Celebrations:

16/68. Litter Pick:

Confirmed for 19th March 2016, 10am – 2pm.

16/69. Future Meeting Dates:

16/69.1 Dates for Annual Parish Meeting, Annual Parish Council Meeting and monthly Parish Council Meetings for 2016/2017.

16/70 Parish Surgery:

16/70.1 The next Parish Surgery will be held in 5th March 2016 from 10.30am – 12.30pm in the Village Hall

16/71. Any Other Business:

To discuss any other business / items for the next agenda

16/72. Date of the next meeting:

The next Parish Council Meeting is scheduled for 7th April 2016 at 8pm at Toppesfield Village Hall

16/73. Close