



Toppesfield Parish Council

Clerk to the Council:

Kaaren Berry

Tel: 01787 238217

Mobile: 07788955038

Email: Kaaren.berry@kaaren.co.uk

2 Gunces Farm Cottages, Stambourne Road
Great Yeldham, Halstead, Essex CO9 4RB

www.toppesfieldparishcouncil.org.uk

23rd February 2017

Toppesfield Parish Councillors

You are hereby summoned to the Parish Council meeting of Toppesfield Parish Council to be held on

Thursday 2nd March 2017 at 7.30pm at Toppesfield Village Hall.

Kaaren Berry

Clerk to Toppesfield Parish Council

Kaaren Berry

AGENDA

- 17/35. Attendance and Apologies for absence**
- 17/36. Declaration of Members' interests in agenda items**
[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]
- 17/37. Open Session** – opportunity for members of the Parish to address the Parish Council.
-
- 17/38. Minutes of the last Parish Council Meeting** (*previously circulated*)
- 17/39. Matters Arising from last meeting** - not dealt with below
- 17/40. Actions from previous meeting:**
17/40.1 Councillor Dave Dyson to follow up re position of the works to the Gainsford End Pump project.
- 17/41. Internal Practices and management for the Parish Council:**
17/41.1 Plan for Annual Parish Meeting [KB]
17/41.2 Plan for Annual Parish Council Meeting [KB]
- 17/42. Correspondence Received:**
17/42.1 Braintree District Council Job Fair – Saturday 4th March, 10am – 2pm at Causeway House, Braintree.
17/42.2 ELAC – Police and Crime Commissioners public consultation ends 10th May 2017. To give views please visit www.essex.pcc.police.uk/LocalCaseForChange
17/42.3 Essex County Council – DaRT 3 Working Group minutes of meeting held on 6th February 2017.
17/42.4 Citizens Advice – Change in openings times and closure of the Ramsey Academy advice centre from 21 March 2017.
17/42.5 RCCE – Essex Village of the Year 2017 – entries to be submitted by 7th April 2017.
17/42.6 Essex County Council – Bus Passenger News for February/March 2017.

- 17/42.7 SLCC – Ensure your council is compliant in 2017 and beyond – Regional Training Seminars.
- 17/42.8 BDVSA – e-bulletin, EALC – County Update & Legal Newsletter – circulated to all Councillors
- 17/42.9 Braintree District Council – Open Spaces Action Plan Update 2017.
- 17/42.10 Braintree District Council – Tesco Grant Scheme for open Spaces.
- 17/42.11 RCCE – Oyster magazine issue 40 received

17/43. Financial Accounts:

- 17/43.1 To receive the Clerk's Report indicating receipts and payments requiring approval
- 17/43.2 Insurance for the Pavilion proposal
- 17/43.3 E.on – new price plan as current plan ends on 30 May 2017.

17/44. Highways:

- 17/44.1 Footpath 51 diversion and width of footpath

17/45. Planning:

Application no:	Description	Location	Action
17/00132/FUL & 17/00133/LBC	Proposed single storey rear extension.	Woodleys Farm Gainsford End Toppesfield CO9 4EJ	Comments required by 8 th March 2017

17/46 Parish Council Goal – ‘Love where you live’

- 17/46.1 Neighbourhood Watch Programme Update [AP]
- 17/46.2 Confirmation of March Community Tidy Up Event/ Confirmation of Skip costings. [KB/AB]
- 17/46.3 Repair and relocation of Village Sign [AP]
- 17/46.4 Feedback from Braintree District Council's Chairman's visit. [AB]
- 17/46.5 Community Payback Team – Report on February/Proposed Plan for March [PT]

17/47. Parish Council Goal – ‘Bringing the Community Together’

- 17/47.1 Detailed plans and costings for Cricket Club Storage Facility proposal [PT]
- 17/47.2 Proposed Christmas Lunch planning for our older residents [AP]
- 17/47.3 Confirmation of Village Hall Committee request for funds for heating replacement [DD]
- 17/47.4 Confirmation of Village Hall Committee request for funds to repair windows and doors [DD]
- 17/47.5 Confirmation of Village Hall Committee request for funds to repair gate [DD]
- 17/47.6 Confirmation of Village Hall Committee decision on trade waste collection [DD]
- 17/47.7 Confirmation of nomination from Village Hall Committee for new VH Facebook Page [DD]
- 17/47.4 Update on Little Chestnuts Pre-School activities for March 2017 [AC]
- 17/47.5 Update on Golden Chestnuts activities for March 2017 [DD]
- 17/47.6 Update on St. Margaret's School activities for March 2017 [AC]
- 17/47.7 Update on Community Broadband Review Project [AB]
- 17/47.8 Update on Web Site refresh [AB]
- 17/48.9 Proposal for Parish Council ‘Pop Up Café’ on Saturdays. [AB]

17/48 Parish Council Goal – ‘Protecting our Heritage and Planning for the Future’

- 17/48.1 Plan to replace Chestnut Tree in front of Chestnut House, The Street in line with TPO guidelines [AB]
- 17/48.2 Plan for fencing in newly purchased Parish Council land located behind The Green Man [AP]
- 17/48.3 Discussion regarding potential rental of Parish Council land to resident in Stambourne Road [AB]

17/49 Recommendations from investigation of a complaint from Little Chestnuts Pre-School regarding Village Hall

- 17/49.1 Proposal to reform constitution of Village Hall Committee and Trustee Management [AB]

17/50. Information exchange / February's Parish Surgery / Items for the next agenda

- 17/50.1 Councillor Alan Preston to feedback information from the last surgery and Councillor required for the Parish Surgery on 4th March 2017

17/51.

Date of the next meeting:

The next Parish Council Meeting is proposed to be held on 6th April 2017 at 7.30pm at Toppesfield Village Hall.

17/52.

Close