



Toppesfield Parish Council

Clerk to the Council:

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1st November 2013

Toppesfield Parish Councillors

You are hereby summoned to the Parish Council meeting of Toppesfield Parish Council to be held on

Thursday 7th November 2013 at 8.00 pm at Toppesfield Village Hall.

Kaaren Berry

Clerk to Toppesfield Parish Council

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AGENDA

13/200. Attendance and Apologies for absence

13/201. Declaration of Members' interests in agenda items

[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]

13/202 Open Session – *opportunity for members of the Parish to address the Parish Council.*

13/203. Minutes of last meeting (*previously circulated*)

13/204. Co-option of Casual Vacancy

Decision required on co-option of Casual Vacancy

13/205. Matters Arising from last meeting - not dealt with below

13/206. Actions from previous meeting:

13/206.1 Kaaren Berry to write a letter of thanks to be written to Ian Everitt and Sasha Osborn for their help at the village show.

13/206.2 Councillor Bull to review a more cost effective option for the RoSPA report or similar.

13/207. Leisure and Recreation Group:

13/207.1 Full progress report from LAGRE

13/207.2 Consider of quotes for hedge and tree cutting around Toppesfield Playing Field

13/208. Financial Accounts:

13/208.1 To receive the Clerk's Report indicating receipts and payments requiring approval.

13/208.2 Projects for consideration for the Budget for 2014/2015

13/209. Transport / Highways Issues

13/209.1 Update on the footpath along The Causeway

13/209.2 Purchase of Community Bus. Is it an easy win? What's preventing us from doing it?

13/210. Alternative uses for the village car park**13/211. Village Hall Update report**

Councillor Sheldrake to report

13/212. Planning

Minute No:	Application No:	Description:	Location:
13/212.1	13/01186/FUL	Erection of two storey side extension and single storey rear extension with front porch.	8 Park Lane, Toppesfield

Decision required

13/213. Christmas Celebrations.

Project review for Christmas tree lighting. Decisions on acquisition of Christmas tree and other items for the event.

13/214. Village Plan

Report from meeting held on 25th October 2013.

13/215. Role of the Village Warden

Discussion on costs to date, management of resources and adding value.

13/216. Charities Liaison

Progress update on Charities liaison.

13/217. Neighbourhood Plan

Consideration of producing a neighbourhood plan

13/218. Parish Surgeries

Report on surgery attendance and issues raised. Date for the next surgery 16th November 2013.

13/219. Disaster Planning

Discussion on creating a plan.

13/220. War Memorial

Cleaning and the centenary of the start of World War 1

13/221. Correspondence

13/221.1 Parishioner's letter regarding the consideration of selling off the village car park.

13/221.4 Society of Local Council Clerks – Clerk Magazine – November issue received.

13/221.5 War Memorials Trust – looking after your war memorial

13/221.6 Braintree District Council – appeal by Mr Moore re Braintree District Councils refusal of planning application no 13/00103/AGR – erection of steel frames building.

13/221.7 National Grid – community forum draft notes, action schedule, chair's round up notes, T-pylon visualisations and responses to issues.

13/221.8 NHS – Rurality Report.

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13/222. Any Other Business

To discuss any other business / items for the next agenda

13/223. Date of the next meeting

The next Parish Council Meeting is scheduled for 5th December 2013 at 8pm at Toppesfield Village Hall

13/224. Close