



Toppesfield Parish Council

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27th October 2017

Toppesfield Parish Councillors

You are hereby summoned to the Annual Parish Council meeting of Toppesfield Parish Council to be held on

Thursday 2nd November 2017 at 7.30pm at Toppesfield Village Hall.

Kaaren Berry

Clerk to Toppesfield Parish Council

Kaaren Berry

AGENDA

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- 17/172. Attendance and Apologies for absence**
- 17/173. Declaration of Members' interests in agenda items**
[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]
- 17/174. Open Session** – opportunity for members of the Parish to address the Parish Council.
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- 17/175. Minutes of the last Parish Council Meeting**
(previously circulated)
- 17/176. Matters Arising from last meeting** - not dealt with below
- 17/177. Actions from previous meeting:**
17/177.1 Councillor Bull to speak to Paul Clark Printing re bill for reprinting last year's newsletter.
17/177.2 Councillor Preston to review quote prices for the footpath and seek lead times for the work.
17/177.3 Kaaren Berry to speak to the Village Hall Committee re the upcoming salt delivery.
- 17/178. Internal Practices and management for the Parish Council:**
17/178.1 Braintree District Council Funding Fair - [MJ]
- 17/179. Correspondence Received:**
17/179.1 Braintree District Council – Open space action plan - amendments.
17/179.2 Mid Essex Clinical Commissioning Group – Seeking comments about plans for Home First and Braintree Community Hospital. Information about these changes can be found at: <http://bit.ly/2y9XYWC>
17/179.3 Parish Magazine Printing – introduction email received.
17/179.4 Essex County Council – Passenger Transport Meeting Notes from 2nd October 2017.
17/179.5 BDVSA – e-bulletin, EALC – county and legal updates – circulated to all Councillors

prior to meeting.

- 17/179.6 Essex Heritage Trust – Grant Scheme
- 17/179.7 RCCE Oyster Autumn 2017 publication received.
- 17/179.8 NHS Mid Essex CCG – October edition of Engage – available on the parish website or www.midsexccg.nhs.uk

17/180. Financial Accounts:

- 17/180.1 To receive the Clerk's Report indicating receipts and payments requiring approval
- 17/180.2 Village Hall Insurance
- 17/180.3 Asset Register

17/181 Highways:

- 17/181.1 Footpath consultation on Footpath 24, 25, 26, 33 and 51.
- 17/181.2 Footpath 51 lead times for resurfacing.

17/182 Planning:

Application No:	Description	Location	Action
17/01863/OUT	Application for outline planning permission with all matters reserved - Erection of 7no. self-build dwellings	Land At Park Lane Toppesfield Essex	Comments to Braintree District Council by 20th November 2017

17/183 Parish Council Goal – ‘Love where you live’

- 17/183.1 Neighbourhood Watch Programme Update [AP]
- 17/183.2 Community Payback Team – Report on October & Proposed Plan for November [PT]
- 17/183.3 Update on bench from Thelma Bond [AB]
- 17/183.4 Update on Gainsford End Pump Project.
- 17/183.5 Salt Delivery & Storage
- 17/183.6 Village Hall Plaque & Lady Plummer Memories.

17/184. Parish Council Goal – ‘Bringing the Community Together’

- 17/184.1 Update on proposed Christmas Lunch planning for our older residents [AP]
- 17/184.2 Village Hall Management Committee Update (LB)
- 17/184.3 Update on Little Chestnuts Pre-School [AC]
- 17/184.4 Update on Golden Chestnuts activities for September/October 2017 [DD]
- 17/184.5 Update on St. Margaret's School [AC]

17/185. Parish Council Goal – ‘Protecting our Heritage and Planning for the Future’

17/186. Information exchange / November and December Parish Surgery / Items for the next agenda

17/187. Date of the next meeting:

The next Parish Council Meeting is proposed to be held on 7th December 2017 at 7.30pm at Toppesfield Village Hall.

17/188. Close

#Critical/Important items highlighted in bold/italics