



Toppesfield Parish Council

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26th October 2018

Toppesfield Parish Councillors

You are hereby summoned to the Parish Council meeting of Toppesfield Parish Council to be held on
Thursday 1st November 2018 at 7.30pm at Toppesfield Village Hall.

Kaaren Berry
Clerk to Toppesfield Parish Council
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AGENDA

- 18/181. Attendance and Apologies for absence**
- 18/182. Declaration of Members' interests in agenda items**
[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]
- 18/183. Open Session – opportunity for members of the Parish to address the Parish Council.**
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- 18/184. Minutes of the last Parish Council Meeting**
(previously circulated)
- 18/185. Matters Arising not on the agenda – for report only**
- 18/186. Actions from previous meeting:**
- 18/186.1 Enquires to be made re a defibrillator training course with the Community Heartbeat Trust and th First Responders availability for training sessions. (KB)
- 18/186.2 Contact EALC for additional Guidance regarding financial assistance to the Church and James Cleverly MP for comment. (KB)
- 18/186.3 Communication with Thelma Bond and purchase of new bench (AB)
- 18/186.4 Communicate with Brain Moody PCC re the NALC publication and the grant request from St Margaret's Church (AB)
- 18/186.5 Additional quotes for a new swing set for Gainsford end playing field to be sort (PT)
- 18/186.6 Purchase of new 5 aside goal nets and repair posts (PT)
- 18/186.7 Update on removal of concrete blocks from the playing fields (AB)
- 18/186.9 Update on the storage of items on the pavilion and the question of whether the glass in the cabinet in the pavilion is safety glass. (AB)
- 18/186.10 Quote to be sort from Braintree District Council for grass cutting for the path from the playing fields to the allotments. (KB)

18/187. Internal Practices and management for the Parish Council:

- 18/187.1 Christmas lunch Planning (AB)
- 18/187.2 Christmas event and Christmas Tree
- 18/187.3 Annual update of emergency planning information (KB)

18/188. Correspondence Received:

- 18/188.1 Essex Parish Partnership – Making the Links, EALC Legal and County Updates – circulated to all Councillors prior to meeting.
- 18/188.2 Essex Police – Rural Crime Advice Day – this event aims to provide members of the farming, Business’s and rural community with information regarding crime prevention measures in respect to security and personal safety. On 14th November 2018 from 10am – 3pm at Slamseys Farm, Blackley Lane, Great Notley. Braintree.
- 18/188.3 Braintree District Council - Overview and Scrutiny Committee - Highways Enquiry.
- 18/188.4 Police, Fire and Crime Commissioner's Public Engagement Event – Do you care about the way your neighbourhood is policed? Do you want to learn more about crime in your area? Do you want to have your say in making your community safer? You can have your say at Roger Hirst’s public meeting on 6th November 2018, 6.30pm – 8pm at Braintree Town Hall, Market Place, Braintree.
- 18/188.5 Armistice Day Bell Ringing - Her Majesty’s Government’s ambition is for bells to ring out at 12.30pm on 11th November to commemorate the centenary of the Armistice which signalled the end of the First World War. The Department for Digital, Culture, Media & Sport wants bells - of any sort and in any location - across the country and worldwide to join in, as is appropriate, to mark this historic occasion. The DCMS would be interested in hearing about any bell ringing plans to mark this historic occasion and has developed a webmap so that people can very quickly and easily add their bell ringing and Armistice day events.
- 18/188.6 Request as to whether the village sign is the first or has it replaced a previous one.
- 18/188.7 Pump along Church Lane is in a delapidated state – can the parish council repair it?

18/189. Financial Accounts:

- 18/189.1 To receive the Clerk’s Report indicating receipts and payments requiring approval
- 18/189.2 Request for funding for the water supply to the allotments (PT)

18/190. Highways:

- 18/190.1 Car park signage
- 18/190.2 Removal of cars from Park Lane (AB)
- 18/190.3 Hedge at Cust Hall, in need of cutting back – complaint received from a parishioner (PT)

18/191. Planning:

Application No:	Description	Address	Action
18/01800/FUL	Proposed Oak Framed Cartlodge with storage over	The Windmill Gainsford End Toppesfield CO9 4EG	Comments to Braintree District Council by 6 th November 2018
18/00293/TPOCON	Notice of intent to carry out works to tree in a Conservation Area - Fell Walnut tree	St Margarets C Of E Primary School Church Lane Toppesfield CO9 4DS	Comments to Braintree District Council by 15 th November 2018
18/00746/FUL	Planning application for the enlargement of two existing fishing lakes to create one larger fishing lake; the creation of a parking area; the change of use of land for siting four mobile units to provide anglers' toilets, a tea room, a tools shed; office with family cabin. Retention of new electricity	Fishing Lakes Great Yeldham Hall Toppesfield Road Great Yeldham Essex	Being taken to planning committee – Date to be confirmed

18/192. Pumphouse Community Brewery

18/192.1 Request for the parish councils support for the brewery's application for a Community Investment grant. (MJ)

18/193. Toppesfield Village Hall

18/193.1 Update from Village Hall Management Committee

18/193.2 Parish Office problems and security of information. (DD)

18/193.3 Key codes for the village hall and parish office – who holds them (PT)

18/194. Playing Fields & The Dick Ruggles Pavilion

18/194.1 Update on Playing Fields User Group. (AB)

18/194.2 Community Payback update on activities carried out/proposed activities. (PT)

18/194.3 Metal spikes on Cricket Pitch – complaint received from parishioner (PT)

18/194.4 Marking out of the 5 aside pitch – volunteers needed (PT)

18/194.5 Cutting of pathways behind allotments and the rear of The Causeway dwellings (PT)

18/195. Communications

18/195.1 Update on Communications for the Community (AB)

18/195.2 Parish Council website review (KB)

18/196. Information exchange / Parish Surgery / Items for the next agenda

18/197. Date of the next meeting:

The next Parish Council Meeting is proposed to be held on 6th December 2018 at 7.30pm at Toppesfield Village Hall.

18/198. Close