

Toppesfield Parish Council



Clerk to the Council:

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30th September 2012

Toppesfield Parish Councillors

You are hereby summoned to a meeting of Toppesfield Parish Council to be held on

Thursday 4th October 2012 at 8.00 pm at Toppesfield Village Hall.

Kaaren Berry

Clerk to Toppesfield Parish Council

Kaaren Berry

AGENDA

12/42. Attendance and Apologies for absence

12/43. Declaration of Members' interests in agenda items

[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]

12/44. Open Session – opportunity for members of the Parish to address the Parish Council.

12/45. Village Plan Reports

12/46. Minutes of last meeting (*previously circulated*)

12/47. Matters Arising from last meeting - not dealt with below

12/48. Actions from previous meeting:

- 12/48.1 Kaaren Berry to contact Essex County Council regarding fallen footpath signs.
- 12/48.2 Shaun Sheldrake to quotes for replacement Christmas lights for the pump house.
- 12/48.3 Peter Moore to look at hydrant cover near pump house with regard to vehicles not parking on it.
- 12/48.4 Alan Collard to prepare Actuals v's Budget forecast to year end.
- 12/48.5 David Bagnall, Alan Collard and Kaaren Berry to progress Quality Status reports with costing's and involvements.
- 12/48.6 Kaaren Berry to contact the monitoring officer regarding the completion of the register of interest forms.
- 12/48.7 Kaaren Berry to contact Foxearth PC regarding County Broadband's continuing service.
- 12/48.8 Andrew Bull to write to Braintree District Council to confirm action for the Holm Oak.
- 12/48.9 Kaaren Berry to contact Braintree District Council re grass cutting area.
- 12/48.10 Shaun Sheldrake to write to UK Power regarding power lines and kite flying.
- 12/48.11 Kaaren Berry to request analytic reports regarding the parish council website.
- 12/48.12 Kaaren Berry to follow up SLCC membership invitation.

12/48.13 Alan Collard to report on Neighbourhood Plans.

12/48.14 Kaaren Berry to prepare and display posters re closure of the playing field for the 28th September 2012.

12/49. Transport / Highways Issues

30mph progress and The Causeway Footpath - update by Councillor Moore

12/50. Village Pump

Report on progression and Insurance claims.

12/51. Village Hall Update report

Councillor Sheldrake to report

12/52. Broadband

Update on progression from Councillor Moore

12/53. Community Amenity Asset Register

Councillor Moore to report

12/54. Quality Council Status

Report by Councillor Bagnall

12/55. Register Of Interests

Completion and acceptance of Councillors register of interests

12/56. Winter Gritting Team

Co-ordinator required and high risk areas to be identified.

12/57. Complaints Procedure

Adoption of complaints procedure

12/58. Senior Citizens Lunch

Suggestions for event and dates

12/59. Central Group Calendar

Ideas on how to progress this item and someone to move it forward

12/60. Recreational Areas / Open spaces

12/60.1 Progression on tree works – Councillor Bull to report on the Holm Oak near the school entrance.

12/60.2 Gainsford End swings

12/61. Financial Accounts

12/61.1 To receive the Clerk's Report indicating receipts and payments requiring approval.

12/61.2 Audit Commission report returned.

12/61.3 Budget considerations and precept for 2013/2014.

12/62. Correspondence

12/62.1 Field Work – Autumn Edition

12/62.2 Clerk & Councils Direct – September Issue

12/62.3 Action Essex – Autumn Issue

12/62.4 National Grid – Bramford to Twinstead proposals for preferred alignment – report should be available in the next few weeks.

12/62.5 Anonymous letter re property in the parish

12/62.6 Glasdon – trade brochures

12/62.7 Urban Forestry – introduction leaflet

12/62.8 Essex County Council – Bus Passenger News – no changes to the Toppesfield Service

12/63. Any Other Business

To discuss any other business / items for the next agenda

12/64. Date of the next meeting

Next Meeting will be the 1st November 2012 at 8pm at Toppesfield Village Hall

12/65. Close