



# Toppesfield Parish Council

**Clerk to the Council:**

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29<sup>th</sup> September 2013

Toppesfield Parish Councillors

You are hereby summoned to the Parish Council meeting of Toppesfield Parish Council to be held on

**Thursday 3<sup>rd</sup> October 2013 at 8.00 pm at Toppesfield Village Hall.**

Kaaren Berry

Clerk to Toppesfield Parish Council

*Kaaren Berry*

## **AGENDA**

### **13/179. Attendance and Apologies for absence**

### **13/180. Declaration of Members' interests in agenda items**

*[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]*

**13/181. Open Session** – *opportunity for members of the Parish to address the Parish Council.*

**13/182. Minutes of last meeting** (*previously circulated*)

**13/183. Matters Arising from last meeting** - not dealt with below

### **13/184. Actions from previous meeting:**

- 13/184.1 Kaaren Berry to contact Highways regarding the signpost at the junction of Stambourne Road and Stambourne Road.
- 13/184.2 Councillor Collard to monitor progress with Essex County Council regarding the hedge at Cust Hall.
- 13/184.3 Kaaren Berry to follow up on the clearing of footpaths with landowners.
- 13/184.4 Councillor Moore to find out who owns the grassed area in front of the houses along The Causeway.
- 13/184.5 Councillor Moore to contact Essex County Council regarding a 20mph speed limit along Church Lane.
- 13/184.6 Kaaren Berry to write a letter of thanks to Bernie Stevenson.
- 13/184.7 Kaaren Berry to write to Anglian water regarding the access road and the possibility of its sale.

- 13/184.8 Councillor Bull to monitor and report progress of section 106 application.
- 13/184.9 Kaaren Berry to contact Braintree District Council re the possibilities of rescheduling the Street Cleaning until after harvest.
- 13/184.10 Kaaren Berry to speak to last year's winter gritting volunteers to see if they will continue this year.

**13/185. Leisure and Recreation Group:**

Update on Pavilion Refurbishment and consider quote for hedge cutting.  
RoSPA report

**13/186. Financial Accounts:**

- 13/186.1 To receive the Clerk's Report indicating receipts and payments requiring approval.
- 13/186.2 Audit Commission Return
- 13/186.3 Budget & Precept for 2014/2015

**13/187. Transport / Highways Issues**

**13/188. Co-option of Casual Vacancy**

Decision required on co-option of Casual Vacancy

**13/189. Village Hall Update report**

Councillor Sheldrake to report

**13/190. Planning**

<b>Minute No:</b>	<b>Application No:</b>	<b>Description:</b>	<b>Location:</b>
13/190.1	PROW-13-005	Diversion to Footpaths 2 & 46 Flooding Issues	Off Stambourne Road, Toppesfield

Comments required

**13/191. Village Plan**

Plan on moving forward following the report from the meeting held on 17<sup>th</sup> July 2013

**13/192. Parish Land**

Use of parish land and solar fields – Councillor Sheldrake

**13/193. Parish Surgeries**

Report on surgery attendance and issues raised. Date for the next surgery 19<sup>th</sup> October 2013.

### **13/194. Community Issues Meeting**

Agenda items required to be passed to Kaaren by 10<sup>th</sup> October 2013.

### **13/195. Christmas Celebrations.**

Councillor Bull to report progress and decision required on events and budget to be set.

### **13/196. Correspondence**

- 13/196.1 Essex County Council – Review of the local bus strategy.
- 13/196.2 Essex County Council – Publicising the local bus and school transport consultation
- 13/196.3 Society of Local Council Clerks – Social media Course
- 13/196.4 Society of Local Council Clerks – Clerk Magazine – September issue received.
- 13/196.5 Society of Local Council Clerks – notice of their annual general meeting
- 13/196.6 National Grid – North Essex substation confirmed & notes from meeting in March 2013
- 13/196.7 Action Essex – Autumn Edition received.
- 13/196.8 Ridgewell PC – Music Quiz evening -19<sup>th</sup> October 2013.
- 13/196.9 RCCE – Active Essex, calling all sports coaches.
- 13/196.10 Glasdon – trade brochure.

### **13/197. Any Other Business**

To discuss any other business / items for the next agenda

### **13/198. Date of the next meeting**

The next Parish Council Meeting is scheduled for 7<sup>th</sup> November 2013 at 8pm at Toppesfield Village Hall

### **13/199. Close**