



Toppesfield Parish Council

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28th September 2018

Toppesfield Parish Councillors

You are hereby summoned to the Parish Council meeting of Toppesfield Parish Council to be held on

Thursday 4th October 2018 at 7.30pm at Toppesfield Village Hall.

Kaaren Berry

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AGENDA

- 18/165. Attendance and Apologies for absence**
- 18/166. Declaration of Members' interests in agenda items**
[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]
- 18/167. Open Session – opportunity for members of the Parish to address the Parish Council.**
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- 18/168. Minutes of the last Parish Council Meeting**
(previously circulated)
- 18/169. Matters Arising not on the agenda – for report only**
- 18/170. Actions from previous meeting:**
- 18/170.1 Enquires to be made re a defibrillator training course with the Community Heartbeat Trust. (KB)
 - 18/170.2 Request Keeping warm and Well leaflets from Braintree District Council (KB)
 - 18/170.3 Communication with Thelma Bond and purchase of new bench (AB)
 - 18/170.4 Communicate with Brain Moody PCC re the NALC publication and the grant request from St Margaret's Church (AB)
 - 18/170.5 Research costs for a new swing set for Gainsford end playing field (PT)
 - 18/170.6 Seek quotes for work to clear the area behind the pub (AP)
 - 18/170.7 Seek prices of new 5 aside goal nets (PT)
 - 18/170.8 Update on removal of concrete blocks from the playing fields (AB)
 - 18/170.9 Update on the storage of items on the pavilion and the question of whether the glass in the cabinet in the pavilion is safety glass. (AB)
- 18/171. Internal Practices and management for the Parish Council:**
- 18/171.1 Neighbourhood Plan – dates for a community event

- 18/171.2 Co-option for Parish Councillor – letters of interest to be received and co-option decision to be made.
- 18/171.3 Christmas lunch Planning (AB)
- 18/172. Correspondence Received:**
- 18/172.1 Essex Parish Partnership – Making the Links, EALC Legal and County Updates – circulated to all Councillors prior to meeting.
- 18/172.2 Great Yeldham Parish Council - Preventing Fraud event 'How to Spot it' - Wednesday 17th October 2018 – The Reading Rooms, Great Yeldham 1.30pm – 3.30pm – posters have been displayed to advertise the event.
- 18/172.3 Essex County Council – Passenger Transport – next meeting 8th October 2018 – The Council Chamber, Braintree Town Hall, Market Square.
- 18/172.4 Mortimer Contracts Ltd – Grounds Maintenance – introduction flyer received.
- 18/172.5 Piggots Flag & Branding Ltd – introduction flyer and reminder to check maintenance of flag poles.
- 18/172.6 Braintree District Council – Choice Based Letting Breakfast meeting – 10th October 2018.
- 18/172.7 Braintree & Uttlesford Community Policing Team update received.
- 18/172.8 Post Office Limited – Services at Toppesfield Shop.
- 18/172.9 Ridgewell Parish Council – request for summer fete dates.
- 18/172.10 Sovereign Play Equipment - offering a free quote and 3D design with no obligation, for any outdoor playground/recreation projects the council may be considering in the next 12 months.
- 18/172.11 Braintree District Council – Local plan – update circulated to all Councillors prior to the meeting.
- 18/172.12 Braintree District Council – Cyber protect message - published on the parish website.
- 18/172.13 Environment agency – Flood & Coastal Erosion Management – feedback from Councillors is being sort – feedback forms circulated to Councillors prior to the meeting.
- 18/172.14 Braintree District Council - Polling District and Polling Place Review.
- 18/173. Financial Accounts:**
- 18/173.1 To receive the Clerk's Report indicating receipts and payments requiring approval
- 18/173.2 Grant request for Churchyard grass cutting and general upkeep.
- 18/173.3 Annual return 2017/2018.
- 18/174. Highways:**
- 18/174.1 Footpath 51
- 18/174.2 Mill Road, Stambourne – temporary closure of the length of Mill Road, Stambourne from a point approx. 491 metres south west of its junction with Church Road, in a general south west direction for approx. 50 metres onto Chapel End Way. For the period 15th – 19th October 2018.
- 18/174.3 Tilbury Road, Ridgewell – temporary closure due to commence on 20th December 2018 for 19 days. The closure is required for the safety of the public and workforce while Gigaclear Limited undertakes works to excavate footway, carriageway and/or verge to install new network for Gigaclear.
- 18/174.4 Pilot scheme for Highways.
- 18/174.5 Removal of cars from Park Lane (AB)
- 18/175. Toppesfield Village Hall**
- 18/175.1 Update from Village Hall Management Committee
- 18/175.2 Parish Office problems and security of information. (DD)
- 18/176. Playing Fields & The Dick Ruggles Pavilion**
- 18/176.1 Update on Playing Fields User Group. (AB)
- 18/176.2 Community Payback update on activities carried out/proposed activities. (PT)
- 18/176.3 New nets and repairs to the 5 aside goals. (PT)
- 18/176.4 Possible cutting pathway to allotments by Braintree District Council. (PT)
- 18/177. Communications**
- 18/177.1 Update on Communications for the Community (AB)
- 18/177.2 Parish Council website review (KB)
- 18/177.3 County Broadband's proposal for Superfast Fibre Optic broadband (PT)
- 18/178. Information exchange / Parish Surgery / Items for the next agenda**
- 18/179. Date of the next meeting:**

The next Parish Council Meeting is proposed to be held on 1st November 2018 at 7.30pm at Toppesfield Village Hall.

18/180. Close