



Toppesfield Parish Council

Clerk to the Council:

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29th August 2015

Toppesfield Parish Councillors

You are hereby summoned to the Parish Council meeting of Toppesfield Parish Council to be held on

Thursday 3rd September 2015 at 8.00 pm at Toppesfield Village Hall.

Kaaren Berry

Clerk to Toppesfield Parish Council

Kaaren Berry

AGENDA

15/183. Attendance and Apologies for absence

15/184. Declaration of Members' interests in agenda items

[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]

15/185. Open Session – *opportunity for members of the Parish to address the Parish Council.*

15/186. Minutes of the last Parish Council Meeting (*previously circulated*)

15/187. Matters Arising from last meeting - not dealt with below

15/188. Actions from previous meeting:

15/188.1 Councillor Bull to forward copy of the Buckingham Palace nomination form to Kaaren Berry.

15/188.2 Kaaren Berry to write a letter of thanks for the donation to LARG.

15/188.3 Councillor Bull to gain statistics of the use for the 333 bus service.

15/188.4 Councillor Preston to organise the purchase of 8 snow shovels.

15/188.5 Kaaren Berry to follow up with Essex County Council and Greenfields regarding The Causeway drives and path.

15/188.6 Kaaren Berry to write to a Park Lane resident regarding their access problems on their driveway.

15/188.7 Kaaren Berry to find out who owns the ditch opposite no 51 The Causeway.

15/188.8 Kaaren Berry to ask for the verges to be cut again.

15/188.9 Kaaren Berry to seek dates for Councillor training evening.

15/189 Internal Practices and management for the Parish Council

15/189.1 Proposed revised procedures for quoting for PC work.

15/189.2 New Projects: Hedge clearing and weed removal for new border of land behind The Green Man.

15/189.2 Preparation of works for repaired pump into Gainsford End

15/190. Correspondence Received:

15/190.1 Feedback from the previous Parish Surgery (Councillor Paul Thompson)

15/190.2 Feedback from meeting with District Councillor Richard Van Dulken

15/190.3 Advertising for next year's visit to Hampton court, 5th - 10th July 2016 – Councillor Thompson

15/190.4 Braintree District Council – Choice Based Lettings Breakfast Briefing – 15 September 2015

15/190.5 EALC – County Update for August received.

15/190.6 Birkett Long - request re searches.

15/190.7 Shaun Sheldrake – Installation of community public access Defibrillator Cabinet.

15/190.8 Mrs Clark – Ash Felled on The Causeway – a replacement tree was planted last Autumn.

15/190.9 BDVSA – Annual Assembly invitation – 16th September 2015 – Braintree.

15/190.10 Community Land Trust East – Call for Sites.

15/190.11 EALC – Annual General Meeting – 24th September 2015 & Annual Report.

15/190.12 EALC – re-issue of invoice for Good Councillor Guides

15/190.13 Barclays – Confirmation of signing arrangements amendments.

15/190.14 Essex Air Ambulance – request for funding.

15/190.15 Broxap – trade brochure

15/191. Financial Accounts:

15/191.1 Damage to wet pour surface at Toppesfield Playing Field and quote to repair.

15/191.2 Increase Parish Grant to St Margaret's Church to cover Grass Cutting of the Church Yard..

15/191.3 To receive the Clerk's Report indicating receipts and payments requiring approval.

15/192. Highways

15.192.1 Footpath from Camoise Close through to the Church – Councillor Alan Preston

15/193. Planning:

15/193.1 Proposal on Engagement and Consultation Strategy for Local Call for Sites Programme – Councillor Andrew Bull

15/194. Parish Plan Portfolio: Ecology & Environment

15/194.1 Update: Councillor Mike James

15/195. Parish Plan Portfolio: Social and Community

15/195.1 Update; Councillors Dave Dyson and Linda Bowen

15/195.2 Progress on Village Hall refurbishment project

15/195.3 Progress on Neighbourhood Plan project

15/195.4 Progress on Neighbourhood Watch

15/195.5 Village Show Support

15/195.6 Village Hall Operations Update

15/196. Parish Plan Portfolio: Leisure & Recreation

15/196.1. Update on Changing Rooms Refurbishment – Councillor Thompson

15/196.2 Braintree District Council's grass cutting schedule for Toppesfield and Gainsford End - Councillor Thompson.

15/196.3 Local Footpaths Maintenance – Councillor Thompson

15/196.4 Funding of Children's play area – Councillor Thompson

15/196.5 Quiz Night in the Village Hall - Councillor Thompson

15/196.6 Dog Mess Signage – Councillor Thompson

- 15/196.7 November Bulb Planting – Councillor Thompson
15/196.8 Specification for future parish works – Councillor Thompson

15/197. Parish Plan Portfolio: Communications and Transport

- 15/197.1 Update: Councillor Andrew Bull

15/198. Parish Plan Portfolio: Economy and Employment

- 15/198.1 Update re Toppesfield & Gainsford End Services - Councillor Alan Preston

15/199. Parish Plan Portfolio: Youth

- 15/199.1 Update: Councillor Andrea Chinery

15/200. Parish Surgery/Village Show:

The next Parish Surgery is scheduled to be held on 12th September 2015 in conjunction with the village show. Volunteers for assisting the Village Hall Committee on their stalls.

15/201. Any Other Business:

To discuss any other business / items for the next agenda

15/202. Date of the next meeting:

The next Parish Council Meeting is scheduled for 1st October 2015 at 8pm at Toppesfield Village Hall

15/203. Close