



Toppesfield Parish Council

Clerk to the Council:

Kaaren Berry

Tel: 01787 238217

Mobile: 07788955038

Email: Kaaren.berry@kaaren.co.uk

2 Gunces Farm Cottages, Stambourne Road
Great Yeldham, Halstead, Essex CO9 4RB

www.toppesfieldparishcouncil.org.uk

25th August 2016

Toppesfield Parish Councillors

You are hereby summoned to the Parish Council meeting of Toppesfield Parish Council to be held on

Thursday 1st September 2016 at 8.00 pm at Toppesfield Village Hall.

Kaaren Berry

Clerk to Toppesfield Parish Council

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AGENDA

BDVSA – new grant schemes

16/198. Attendance and Apologies for absence

16/199. Declaration of Members' interests in agenda items

[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]

16/200. Open Session – opportunity for members of the Parish to address the Parish Council.

16/201. Minutes of the last Parish Council Meeting and Annual Parish Meeting (previously circulated)

16/202. Matters Arising from last meeting - not dealt with below

16/203. Actions from previous meeting:

16/203.1 Councillor Andrew Bull to speak to the Chair of the PCC re lighting up the Church each night.

16/203.2 Kaaren Berry to report the repair of the driveways leading up to the access road along the Causeway to Essex County Council.

16/203.3 Councillor Alan Preston to do specification for the Gainsford End noticeboard and bench and contact the handyman.

16/203.4 Councillor Paul Thompson to seek a quote for converting the brick building on the playing field to a safe storage area for the Cricket Clubs mower and roller.

16/203.5 Councillor Andrew Bull to speak to the Cricket Club re the safe storage of the mower in the pavilion.

16/204. Internal Practices and management for the Parish Council:

16/204.1 Proposed date for 'off site' planning session for the Parish Council in September to set strategy and plans for 2020.

16/204.2 Safeguarding.

16/204.3 Village Hall Policy and Procedures.

16/205. Correspondence Received:

- 16/205.1 Essex County Council – changes to recycling centres.
- 16/205.2 Essex County Council – free repair event for residents for small electrical and electronic equipment.
- 16/205.3 EALC – updates and legal updates & BDVSA e-bulletin – previously circulated to all councillors.
- 16/205.4 Braintree District Council – Vulnerable people information 2016.
- 16/205.5 CPRE – Countryside voice – summer edition received.
- 16/205.6 Braintree District Community Foundation CIC – request for financial contribution.
- 16/205.7 EALC – Buckingham Palace Garden Party Award – application deadline 9th September 2016.
- 16/205.8 RCCE – Oyster magazine Summer issue received

16/206. Financial Accounts:

- 16/206.1 Storage for the Toppesfield Cricket Club mower, roller and equipment – to consider quotes received and decision required on type of building, cost and funding.
- 16/206.2 To receive the Clerk's Report indicating receipts and payments requiring approval
- 16/206.3 Suggestions on how to spend the £650 prize for the RCCE Village of the Year Competition

16/207. New Grant Schemes:**16/208. Planning:****16/209. Land to the rear of The Green Man Public House**

- 16/209.1 Update from Councillor Andrew Bull
- 16/209.2 Decision required when to instruct Stuart Hammond to clear the piece of land behind the Green Man the Parish Council are purchasing.
- 16/209.3 Tree/hedging planting along boundary.

16/210. Engagement with Toppesfield Community Pub Ltd (TCP)

Update from TCP

16/211. Parish Plan Portfolio: Ecology & Environment

Update: Councillor Mike James

16/212. Parish Plan Portfolio: Social and Community

Update: Councillor Dave Dyson & Councillor Linda Bowen

16/213. Parish Plan Portfolio: Communications and Transport

Update: Councillor Andrew Bull

16/214. Parish Plan Portfolio: Economy and Employment

Update: Councillor Alan Preston

16/215. Parish Plan Portfolio: Youth

Update: Councillor Andrea Chinery

16/216. Parish Plan Portfolio: Leisure & Recreation

- 16/216.1 Plants for borders along the school wall, suggested cost of £150.00 – discussion & decision required.
- 16/216.2 Fundraising event to build up funds for the new storage for Toppesfield Cricket Club.
- 16/216.3 Working party to clear stones from the borders around the new play surface.
- 16/216.4 Grass cutting behind the petanque pitch.

16/217. Parish Surgery:

The next Parish Surgery will fall on the 10th September 2016, which is the date of the Village Show, from 2pm – 4pm in the Village Hall.

16/218. Information exchange / Items for the next agenda:**16/219. Date of the next meeting:**

The next Parish Council Meeting is scheduled for 6th October 2016 at 8pm at Toppesfield Village Hall.

16/220. Close