



Toppesfield Parish Council

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1st September 2017

Toppesfield Parish Councillors

You are hereby summoned to the Annual Parish Council meeting of Toppesfield Parish Council to be held on

Thursday 7th September 2017 at 7.30pm at Toppesfield Village Hall.

Kaaren Berry

Clerk to Toppesfield Parish Council

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AGENDA

- 17/139. Attendance and Apologies for absence**
- 17/140. Declaration of Members' interests in agenda items**
[Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007(SI. 2007/1159) (The Revised Code) with the additional non-mandatory section 12(2).]
- 17/141. Open Session – opportunity for members of the Parish to address the Parish Council.**
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- 17/142. Minutes of the last Parish Council Meeting**
(previously circulated)
- 17/143. Jan Stobart – Neighbourhood Planning Presentation**
- 17/143. Matters Arising from last meeting - not dealt with below**
- 17/144. Actions from previous meeting:**
- 17/144.1 Councillor Bull to re-report the dog issue in Park Lane to the dog warden.
- 17/144.2 Councillor Bull to seek quote to tarmac the village car park. Councillor Chinery to seek a source road planing's.
- 17/144.3 Councillor Bull to reply to Thelma Bond re bench at Camoise Close.
- 17/144.4 Councillor Bull to seek advice from Braintree District Council reports of a business being run from the village carpark.
- 17/144.5 Councillor Bull to seek advice from environmental health regarding chemical toilets.
- 17/145. Internal Practices and management for the Parish Council:**
- 17/146. Correspondence Received:**
- 17/146.1 RCCE – Community Network Events – Dates and venues of upcoming events received.
- 17/146.2 Essex County Council – Transport Representative Meetings – next round of meeting to be held in March 2018.

- 17/146.3 Braintree District Council – Campaign to tackle menace fly tipping in Essex.
 17/146.4 City of London Police – Wednesday 27th September 2017, Cyber Security UK Roadshow.
 17/146.5 BDVSA – e-bulletin, EALC – county and legal updates – circulated to all Councillors prior to meeting.
 17/146.6 Essex County Council – Fostering in Essex – raising awareness.
 17/146.7 CPRE – Countryside Voice summer edition received.
 17/146.8 RCCE – Essex Warbler – August edition received and circulated to Councillors prior to meeting.
 17/146.9 Mh-p – Website Analytical report for August received.

17/147. Financial Accounts:

- 17/147.1 To receive the Clerk's Report indicating receipts and payments requiring approval

17/148 Highways:

- 17/148.1 Footpath 51 diversion update (KB)

17/149 Planning:

Application no:	Description	Location	Action
17/01452/COPUA	Notification for prior approval for a proposed change of use of agricultural building to a flexible use within shops, financial and professional services, restaurants and cafes, business, storage or distribution, hotels or assembly or leisure – agricultural barn to flexible units Class B	Agricultural Buildings Berwick Hall Farm Park Lane Toppesfield	
17/01570/LBC	Re-thatch of roof and replacement of existing windows	1 Stambourne Road Toppesfield CO9 4DG	Comments to be sent to Braintree District Council by 19 th September 2017.
17/00658/FUL	Change of roof to existing garage with two storey front porch extension and single storey rear extension.	Orchard House Mallows Lane Gainsford End	For consideration by the Planning committee of 12 th September 2017 at Causeway House, Braintree.

17/150 Parish Council Goal – ‘Love where you live’

- 17/150.1 Neighbourhood Watch Programme Update [AP]
 17/150.2 Community Payback Team – Report on August & Proposed Plan for September [PT]
 17/150.3 Update on quotes for benches [AC]
 17/150.4 Councillor Chinery to speak to a contact regarding porta toilets [AC]

17/151. Parish Council Goal – ‘Bringing the Community Together’

- 17/151.1 Update on proposed Christmas Lunch planning for our older residents [AP]
 17/151.2 Village Hall Management Committee Update (LB)
 17/151.3 Update on Little Chestnuts Pre-School [AC]
 17/151.4 Update on Golden Chestnuts activities for July/August 2017 [DD]
 17/151.5 Update on St. Margaret's School [AC]
 17/151.6 Village Show 2017 Update (AB/AC)

17/152. Parish Council Goal – ‘Protecting our Heritage and Planning for the Future’

17/153. Information exchange / August/September Parish Surgery / Items for the next agenda

17/154. Date of the next meeting:

The next Parish Council Meeting is proposed to be held on 5th October 2017 at 7.30pm at Toppesfield Village Hall.

17/155. Close

#Critical/Important items highlighted in bold/italics