
**MINUTES OF A MEETING OF TOPPESFIELD PARISH COUNCIL
HELD ON MONDAY 1 MARCH 2010 AT 20.00.
AT THE VILLAGE HALL, TOPPESFIELD**

PART A

1 MEMBERSHIP, ATTENDANCE AND APOLOGIES FOR ABSENCE.

1.1. The following Councillors were in attendance:

Steve Amerio
Andrew Bull (present for part of meeting only)
Fran Laskowski
Peter Moore

Also in attendance:

Steve Marshall	Clerk to the Parish Council
Andrew Colley	Public
Ray Papworth	Public

Apologies were received from:

Frazer Croft
John Levick
Shaun Sheldrake

1.2. There were no declarations of interest.

2 OPPORTUNITY FOR PUBLIC / PRESS TO ADDRESS THE MEETING

2.1. Mervyn Stutter

Andrew Colley gave a progress report. With three weeks to go tickets sales have been very poor so far. AC distributed tickets to Councillors. Spotlight installation to be discussed with David Dyson.

ACTION: All Councillors to sell tickets.

3 ESSEX COUNTY COUNCILLOR'S REPORT

There was no report from the ECC Councillor.

4 DISTRICT COUNCILLORS REPORT

There was no report from the BDC Councillor.

5 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 01/02/10 were approved and signed by the Chairman, as being an accurate record of the meeting.

6 MATTERS ARISING FROM THE MINUTES

6.1. Area outside PO/Shop

ACTION: SA to grass area outside PO/Shop and place large stones to prevent parking.

6.2. Broadband

ACTION: JL to write to BT.

7 PLANNING

The following was noted:

09/01566/FUL Construction of replacement farm access road (north of Park Lane and west of Stambourne Road), Land opposite Berwick Hall Farm, Park Lane, Toppesfield, CO9 4DQ

Application GRANTED

10/00011/NMA Application for a non-material amendment following approval of 09/01063/FUL, Woodley Farm, Gainsford End Road, Toppesfield, CO9 4EJ

Application REFUSED

**10/00097/FUL
10/00098/LBC Erection of barn style outbuilding for storage Woodley Farm, Gainsford End Road, Toppesfield, CO9 4EJ**

Planning applications were not received by TPC for consideration.
Consultation expiry date was 18/02/10

10/00115/FUL Change of use of garage to fitness studio, Meads Farm House Great Yeldham Road, Toppesfield, CO9 4LS

No objections

8 HIGHWAYS

8.1. Speed Limit

Matter still being pursued. Awaiting decision from ECC.

It was noted that there had been flooding in front of the recycling bins which is probably due to blocked drains.

Concern was expressed that during the icy weather many elderly residents did not leave their houses for fear of falling on the icy paths and roads.

ACTION: PM to pursue all matters with ECC.

9 PLAYING FIELDS / RECREATION GROUNDS

It was agreed that the future of the playing fields and equipment be reviewed when more news of the proposed cricket field is known.

It was agreed that more research was required and that specialist firms should be approached to assist with plans and fund raising.

It was noted that there had been limited support to the cricket pitch proposal.

**ACTION: SA & SS to obtain quotes to repair play equipment.
TPC to form Playing Field Working Group.
FL to confirm price to erect new gate to playing field.
SA to erect "No Kite Flying" sign on playing field gate.**

10 WEBSITE / NEWSLETTER

Village photos, including the signs, which have been delayed by bad weather, have now been taken. Website should go live by the end of March 2010.

It was noted that AB and JL will take over production of the newsletter from VT and will produce it in conjunction with the website/

11 VILLAGE PLAN

The Chairman reported that he had been looking at several types of Village Plan. A Committee must be formed, not just from Councillors.

It was agreed that no more special meetings would be held regarding planning application. Residents to be invited to join working groups.

Further communication with residents to be facilitated.

**ACTION: PM to write article for Newsletter
PM to liaise with DD**

12 CORRESPONDENCE RECEIVED

The Clerk reported on correspondence received.

(AB joined the meeting)

13 ACCOUNTS

The Clerk's Report indicating receipts and payments requiring approval was received and approved. (Appendix A)

14 DATE AND TIME OF THE NEXT MEETING

The following previously agreed schedule of dates for the year 2010/2011 was noted:

Mon	10/05/10	19.30 APM & AGM
Mon	07/06/10	20.00
Mon	05/07/10	20.00
Mon	06/09/10	20.00
Mon	04/10/10	20.00
Mon	08/11/10	20.00
Mon	06/12/10	20.00
Mon	10/01/11	20.00
Mon	07/02/11	20.00
Mon	07/03/11	20.00
Mon	09/05/11	20.00 APM & AGM

Mon 06/06/11 20.00
Mon 04/07/11 20.00

15 ANY OTHER BUSINESS

15.1. Village Pump

ACTION: PM to obtain quotes to paint Village sign on Village Pump.

15.2. Trees

**ACTION: FL to spray mark 45 trees to be trimmed.
FL to arrange Working Group to trim trees.**

There being no further business the meeting closed.

Chairman _____ Date _____

ACTION SUMMARY

All Councillors and AC to sell Mervyn Stutter tickets.

FL to confirm price to erect new gate to playing field.

JL to write to BT regarding village broadband.

PM to pursue 30 mph speed limit funding with ECC.

PM to liaise with ECC regarding flooding.

PM to liaise with EC regarding gritting of paths and roads.

PM to Village Plan write article for Newsletter.

PM to liaise with DD regarding Village Plan.

PM to contact Heelis & Lodge, regarding Internal Auditor.

SA to grass area outside PO/ Snop and place large stones to prevent parking.

SA to erect "No Kite Flying" sign on playing field gate.

SA & SS to obtain quotes to repair play equipment.

TPC to form Playing Fields Working Group.

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APPENDIX A

ACCOUNTS 1 MARCH 2010

	£	£
National Savings Deposit account:		
Balance as at 14-02-01	1,945.24	
Balance from 07/12/09		8,251.60
Received:		
Newsletter adverts		144.00
Subtotal:		8,385.60
Payments to be approved:		
101213 Marshall Whittaker – clerks fees & expenses		619.37
101214 B Sewell – litter picking		30.00
Balance	1,945.24	7,736.23

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